

**City of Joplin
Request for Qualifications
For Architectural Services**

**A Garage/Storage Facility
For the Joplin Health Department**

312 E. 4th St., Joplin MO 64801

3/10/15

In response for Request for RFQ's Dated 03/02/2015

**Hunter & Millard
ARCHITECTS, INC.**

3323 E. 32nd Street Suite B

Joplin, Missouri 64804

Telephone: 417-624-8872 Fax: 417-781-0884

hunterandmillard.com

Hunter & Millard ARCHITECTS, INC.

March 10, 2015

Daniel Pekarek, Director
Joplin City Health Department
321 E. 4th St.
Joplin, MO 64801

Re: Request for Qualifications for Architectural Services for the
Joplin City Health Department

Dear Mr. Pekarek,

Thank you for the opportunity to present our qualifications to the Joplin City Health Department for Architectural Engineering Services. Attached is our qualifications for services, which includes information about our firm and design team. This submission is in response to your Request for Qualifications dated 03/02/15.

If any other information is needed or there are any questions about this submittal, please contact us. If you would like to interview our design team before the selection is made, we would be available. Again, we appreciate your consideration and hope to become part of the team to build the Garage/Storage Facility for the Joplin Health Department.

Sincerely,

Elliott D. Hunter, AIA
Architect

Jeffrey Millard, AIA
Architect

3323 East 32nd Street Suite B
Joplin, Missouri 64804
Telephone: 417-624-8872 Fax: 417-781-0884
hunterandmillard.com

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Hunter & Millard

ARCHITECTS, INC.

Divider #1: Firm Information

a. Hunter & Millard Architects, Inc.

3323 E. 32nd Street, Suite B

Joplin, MO 64804

Telephone: 417-624-8872 Fax: 417-781-0884

b. Hunter & Millard Architects, Inc. is a corporation. We have a total of 6 employees. The Principals/Architects of the firm are Elliott Hunter & Jeff Millard. Josh Anderson is an Architect-in-training. Eddy White and Casey Tullis are drafting and design consultants. Our office manager is Amanda Powell and Alyssa Hunter is our marketing director.

c. The firm was established in 1985 and has been in business for 30 years.

d. The Principals/Architects of the firm are Elliott Hunter & Jeff Millard.

e. Primary Contact: Elliott Hunter, Architect 417-624-8872

elliott@hunterandmillard.com

f. As a smaller firm (6-7 employees) roles are not narrowly defined and many responsibilities are shared.

As Chief stock holder, management and plan development is the main charge of Jeff Millard.

Elliott Hunter's role is to support Jeff, review and consult on plans in progress.

Amanda Powell fills the multiple roles of secretary, purchasing and office management.

Josh Anderson, Casey Tullis and Eddy White share in planning, detailing and generally producing the contract documents. Production staff and principals, Jeff and Elliott coordinate with our consulting engineers. Everyone on staff is involved in code and ADA compliance.

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Typically, as the Architect of Record, plans are subject to Elliott's review before they are sealed.

Contract Administration including, site observation, payment approval and coordination between owner and contractor are duties overseen by Elliott. Shop drawing review is conducted by Jeff and staff and the appropriate consulting engineers.

Our marketing Director, Alyssa Hunter, supports Jeff and Elliott in our marketing effort.

g. Hunter & Millard Architects, Inc. is a full service architectural firm based in Joplin, MO. Founded by Elliott Hunter in 1985, the firm was originally located in historic Carthage, MO. Since the beginning, we have strived to bring our clients a product that is both aesthetically pleasing and cost efficient. We like to think that our design approach combines creative thinking with rational, real world solutions. Hunter & Millard Architects specializes in the design and planning of a wide range of facilities, including educational, commercial, industrial, medical, civic, and worship. While our projects vary in size, scope, and complexity, we pride ourselves on a design excellence that does not adhere to just one style, but focuses on being sensitive to the needs of each individual program. At Hunter & Millard Architects, design is what we do, and it is our job to make our clients' vision a reality.

We have been involved in architecture in the Joplin area for many years, (Elliott Hunter's career began in 1962). This has provided our firm with a thorough understanding of local architecture and construction. At its founding in 1985, our current firm combined design and construction in a construction management format. We believe our experience in that mode leads to an advantage for us by providing a good understanding of the owner/architect/contractor relationship and has led to smooth coordinated projects.

Our smaller sized firm assures that clients will receive full attention of principals throughout the project. Our experience with contractors includes general or "open" bids, invited bidding, negotiating with individual contractors and various forms of construction management. We would be pleased to discuss pros and cons of those approaches in detail with you.

Our website www.hunterandmillard.com and our Facebook page "Hunter & Millard Architects, Inc. has photos of some of our projects.

3323 E. 32nd Street Suite B
Joplin, Missouri 64804
Telephone: 417-624-8872 Fax: 417-781-0884
hunterandmillard.com

Divider #2: General Company History/Qualifications

a. The firm was originally "Elliott Hunter & Associates, Inc", at its start in 1985. The firm was located at 525 N. Garrison Avenue in the historic 'Lincoln School' building.

Elliott Hunter started the firm after leaving Ivan McElwee Associates and JMH Construction Management, of which he was a founding partner. Previously he had worked for Goodman Church Builders from 1962 to 1983, and Carthage Marble before that.

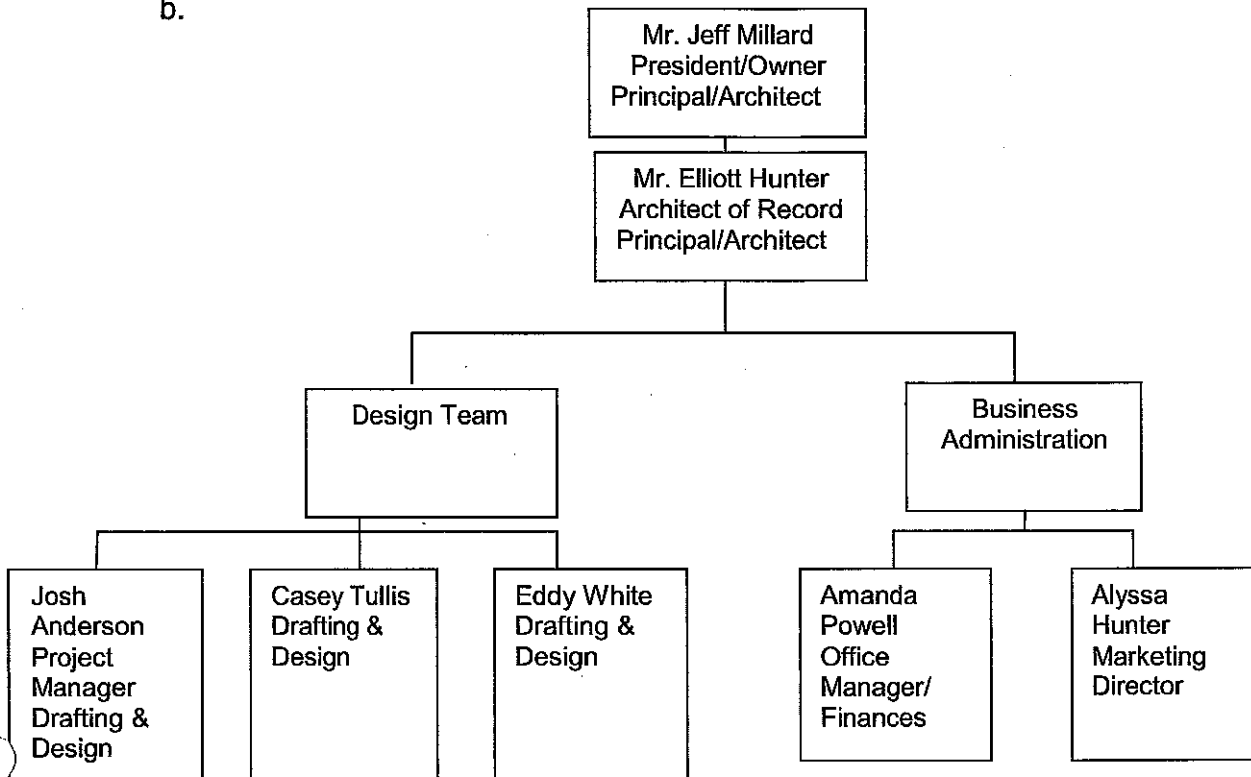
Jeff Millard joined the firm in 1987 and for the next several years the firm concentrated on the design and construction of the Precious Moments Chapel Campus located in Carthage, Missouri. The firm also had a construction management division that was involved in the construction of the chapel facility. This division was eliminated at the completion of the chapel facility to focus strictly on providing architectural services to the community.

Jeff Millard became a registered architect in 1993 and in 2002 became a partner in the firm. At this time the firm name was changed to "Hunter & Millard Architects, Inc.". The firm also operates as "Hunter & Associates, P.C." in the states of Kansas and Oklahoma.

The firm moved to Joplin, Missouri approximately eight years ago and was located the Commerce Executive Center at 211 S. Main Street. The company recently changed locations to a newer and larger office in June of 2013. We are currently located at 3323 E. 32nd Street, Suite B., Joplin, Mo.

Municipal projects are almost always full service, in which we provided the following, design contract documents, bidding and contract administration.

b.



c. Project Team Leader for this project: Jeff Millard, Architect

d. Project Team for this project:

Principals/Architects:

Elliott Hunter, Jeff Millard – client contact, scope development, and preliminary design.

Technical Staff:

Josh Anderson, Casey Tullis, Eddy White – drafting & design

Office Manager:

Amanda Powell - invoicing and clerical duties associated with project.

Consultants:

Conway Duncan, Springfield Missouri: plumbing, hvac, and electrical engineering.

Pinnacle Design, Springfield, Mo for Structural Engineering.

Civil Engineers:

Anderson Engineering, Inc., Joplin, MO.

Project team consultant resumes are at the end of this submittal.

e. Architects/Engineers documentation of Missouri registration.

Elliott Hunter, Hunter & Millard Architects, Inc.

Missouri Registration #A4617

Jeffrey Millard, Hunter & Millard Architects, Inc.

Missouri Registration #006845

Chris Duncan, Conway Duncan Engineering

Missouri Registration # 2005021661

Kevin Conway, Conway Duncan Engineering

Missouri Registration #028270

Ronald Hamme, Pinnacle Design Consultants

Missouri Registration #028139

Bryan Osborn, Anderson Engineering, Inc.

Missouri Registration #PE-2008019582

If copies of Missouri license or Missouri Certificate of authorities are need, please let us know.

Divider #3: Financial and Legal Status

a. Hunter & Millard Architects, Inc. has adequate capital to function on projects of this scope and much larger.

b. None

c. None

d. Please see attached Certificates of Insurance.

*In 30 years of operation, we have been in no court actions whatsoever. We maintain an errors and omissions insurance policy, but have never filed a claim



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/18/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Michael J Hall & Company Hall & Company 19660 10th Ave NE Poulsbo WA 98370	CONTACT NAME: Michael J. Hall & Company	
	PHONE (A/C No, Ext): 360-598-3700	FAX (A/C No):
E-MAIL ADDRESS: certificates@hallandcompany.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: NAVIGATORS INSURANCE COMPANY		42307
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

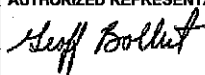
INSURED	2372
Hunter & Millard Architects Inc 3323 E. 32nd Street Suite B Joplin MO 64804	

COVERAGES **CERTIFICATE NUMBER:** 981291904 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liab: Claims Made			CM14DPL034652IV	5/7/2014	5/7/2015	\$500,000 Per Claim \$500,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER Joplin City Health Department 321 E. 4th St. Joplin MO 64801	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/17/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dale Samuels(1414310) 2914 E 32nd St Ste 306 Joplin MO 64804-4403		CONTACT NAME: PHONE (A/C, No, Ext): 417-782-6822 FAX (A/C, No): E-MAIL ADDRESS: dsamuels1@farmersagent.com																						
INSURED HUNTER & MILLARD ARCHITECT IN 3323 E 32ND ST STE B JOPLIN MO 64804		<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Truck Insurance Exchange</td> <td>21709</td> </tr> <tr> <td>INSURER B:</td> <td>Farmers Insurance Exchange</td> <td>21652</td> </tr> <tr> <td>INSURER C:</td> <td>Mid Century Insurance Company</td> <td>21687</td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Truck Insurance Exchange	21709	INSURER B:	Farmers Insurance Exchange	21652	INSURER C:	Mid Century Insurance Company	21687	INSURER D:			INSURER E:			INSURER F:		
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		605840827	06/22/2014	06/22/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 75,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 1,000,000	
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		605840827	06/22/2014	06/22/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	A0216338500	06/22/2014	06/22/2015	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER Joplin City Health Department 321. E. 4th Street Joplin, Mo 64801	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Dale Samuels</i>
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Divider #4: Experience and References

a. The firm has experience with numerous government projects: Crawford County Elevator, Pineville Community Center, FBI, Jasper County Sheltered Facilities Board, Frontenac City Hall, Frontenac Public Safety/ Police Station, Frontenac EMS, Newton County Health, Aurora City Hall, Aurora Train Depot, Carthage City Hall, and Carthage Fire Sub-Station, Carthage Civil War Museum.

b. List of Governmental Projects

Missouri Projects:

i. Jasper County Sheltered Facilities Board Joplin, MO

ii. 2013

iii. New Offices for JCSFB

iv. JCSFB, Alecia Archer

1727 W. 26th Street

Joplin, MO 64801

417-206-7373

v. Construction Cost: \$750,000

vi. General Contractor: R.E. Smith Construction

1036 W. 2nd St.

Joplin, MO 64801

417-623-4545

Engineers: Obelisk Engineering, Structural

718 W. Sheridan

Oklahoma City, OK 73102

405-290-7676

LaRose & Schober Engineering, Plumbing, Mechanical, Electrical

3015 S. Fort Ave. Suite D

Springfield, MO 65807

417-881-1586

vii. Construction Cost: \$750,000

Design Cost: \$30,000

Completed on time

i. FBI Expansion

ii. 2013

iii. Shell Building & Tennant Improvements for FBI Office

- iv. US Bank, Warren Brown
Corporate Real Estate
SL-MO-9204
3640 S. Noland Road STE 201
Independence, MO 64055
816-916-7721
- v. Construction Cost: \$150,000
- vi. General Contractor: Dalton-Killinger Construction
1301 W. 4th Street
Joplin, MO 64801
417-624-0651
- vii. Construction Cost: \$150,000
Design Cost: \$4,000
Completed on time

- i. Pineville Community Center, Pineville, MO
- ii. 2011
- iii. A New Community Center for the City of Pineville
- iv. City of Pineville, Pat Beshere
PO Box 592
Pineville, MO 64856
417-223-7500

- v. Construction Cost: \$510,000
- vi. General Contractor: Jerry Harner
14 Barbara Court
Noel, MO 64854
417-825-0458

Engineers: Obelisk Engineering, Structural
718 W. Sheridan
Oklahoma City, OK 73102
405-290-7676
LaRose & Schober Engineering, Plumbing, Mechanical, Electrical
3015 S. Fort Ave. Suite D
Springfield, MO 65807
417-881-1586

- vii. Construction Cost: \$510,000
Design Cost: \$27,500
Completed on time

Listed below are several Missouri government projects that are at least ten years of age or older. Due to the period of these projects, we do not have all the requested information. Newton County Health Department, Aurora City Hall, Aurora Train Depot, Carthage City Hall, and Carthage Civil War Museum. If you would like to know more about these projects, please let us know.

Kansas Projects:

- i. Crawford County Elevator
- ii. 2014
- iii. A New Elevator for Crawford County Courthouse
- iv. County Courthouse, Tom Ragonese

111 E. Forest Ave
Girard, KS 66743
620-724-2068

- v. Construction Cost: \$299,000
- vi. General Contractor: R.E. Smith Construction

1036 W. 2nd St.
Joplin, MO 64801
417-623-4545

Engineers: Obelisk Engineering, Structural
718 W. Sheridan
Oklahoma City, OK 73102
405-290-7676

LaRose & Schober Engineering, Plumbing, Mechanical, Electrical
3015 S. Fort Ave. Suite D
Springfield, MO 65807
417-881-1586

- vii. Construction Cost: \$299,000
- Design Cost: \$17,940
- Completed on time

- i. Frontenac City Hall
- ii. 2009
- iii. Renovation of Existing City Hall
- iv. City of Frontenac, Dan Brunetti

315 E McKay
Frontenac, Kansas 66763
417-223-7500

- v. Construction Cost: approximately \$250,000
- vi. General Contractor: Crossland Construction

PO Box 45
Columbus, KS 66725
620-429-1414

Engineers: Obelisk Engineering, Structural
718 W. Sheridan
Oklahoma City, OK 73102
405-290-7676

LaRose & Schober Engineering, Plumbing, Mechanical, Electrical
3015 S. Fort Ave. Suite D
Springfield, MO 65807
417-881-1586

vii. Construction Cost: approximately \$250,000
Design Cost: \$16,990
Completed on time

- i. Frontenac Ambulance Building
- ii. 2009
- iii. A New Ambulance Building for Crawford County
- iv. City of Frontenac, Dan Brunetti
315 E McKay
Frontenac, Kansas 66763
417-223-7500

v. Construction Cost-\$693,289
vi. General Contractor: Crossland Construction
PO Box 45
Columbus, KS 66725
620-429-1414

Engineers: Obelisk Engineering, Structural
718 W. Sheridan
Oklahoma City, OK 73102
405-290-7676
LaRose & Schober Engineering, Plumbing, Mechanical, Electrical
3015 S. Fort Ave. Suite D
Springfield, MO 65807

vii. Construction Cost: \$693,289
Design Cost: \$41,597
Completed on time

- i. Frontenac Maintenance Center
- ii. 2008
- iii. Addition for Maintenance Building
- iv. City of Frontenac, Dan Brunetti
315 E McKay
Frontenac, Kansas 66763
417-223-7500

v. Construction Cost: \$127,500
vi. General Contractor: Crossland Construction
PO Box 45
Columbus, KS 66725
620-429-1414

Engineers: Obelisk Engineering, Structural
718 W. Sheridan
Oklahoma City, OK 73102
405-290-7676

vii. Construction Cost: \$127,500
Design Cost: \$7,000
Completed on time

- i. Frontenac Public Safety Center
- ii. 2008
- iii. Addition & Remodeling of Existing Fire Station Building
- iv. City of Frontenac, Dan Brunetti
315 E McKay
Frotenac, Kansas 66763
417-223-7500
- v. Construction Cost: \$562,600
- vi. General Contractor: Crossland Construction
PO Box 45
Columbus, KS 66725
620-429-1414

Engineers: Obelisk Engineering, Structural
718 W. Sheridan
Oklahoma City, OK 73102
405-290-7676
LaRose & Schober Engineering, Plumbing, Mechanical, Electrical
3015 S. Fort Ave. Suite D
Springfield, MO 65807
417-881-1586
- vii. Construction Cost: \$562,600
Design Cost: \$30,943
Completed on time

c. Projects Currently Under Contract

32nd & Connecticut Common Spaces
Ducommun Parsons, KS
Four State Dental Care, Neosho, MO
Freeman NeuroSpine, Joplin, MO
Harbor Freight, Joplin, MO
Herman Lumber, Joplin, MO
Joe's Pizza
Joplin Floor Designs, Joplin, MO
Joseph Business Development Center, Joplin, MO
Herman Lumber
Richard Joseph Jr. Old Oxford, Joplin, MO
Roper Kia Remodel, Joplin, MO

Divider #5: Management and Organizational Approach

- a.]
- b.]
- c.]

Our organizational approach is pretty straightforward, and we believe, standard with our profession. We believe the description in the RFP is adequate to formulate our approach.

In the following description people are identified as follows:

Principals: Jeff Millard and Elliott Hunter

Production staff: Josh Anderson, Casey Tullis, and Eddy White

Office Manager: Amanda Powell

Owner: The city of Joplin and its representatives

Promptly, upon selection, our principals would begin to meet with owner's representatives to develop the project scope more completely. These meetings are typically "give and take" discussions supplemented by sketches and schematic plans. In subsequent meetings, as the plan development progresses, owners and architects input is incorporated and critiqued.

The meeting and development process continues until the owner and architect agree the program is ready for contract documents. ie: detailed plans and specifications. The meeting process will always be with principals, sometimes supplemented by production staff. The entire architectural staff has considered code and ADA compliance throughout the development process. Supplementing this, plans in the preliminary stage are reviewed by the city at a plan review meeting.

When the contract documents are substantially complete, they are then reviewed by the architect of record (Elliott), corrected as required and sealed. It's important to note that coordination of information with the owner doesn't stop at the preliminary phase, but is reviewed with the owner throughout the planning process. These reviews may be by the principals, production staff, and consulting engineers.

Our office manager maintains a list of potential bidders and plan distribution services and is experienced in seeing that the bidding community is properly notified of availability. Part of the principal's discussion during planning will be concerned in detail, with how the city wants conduct the bidding process.

Principals will assist the city in assessing the bids and bidders qualification. Typically, Elliott will fill role of the architect's and owner's representative to the general contractor.

Christopher R. Duncan, PE
Principal Engineer, Conway Duncan Incorporated



EDUCATION

University of Missouri, Columbia, Missouri
Bachelor of Science in Mechanical Engineering, December 1993

PROFESSIONAL REGISTRATION

Missouri: 2005021661
Kansas: 20512
Oklahoma: 22178
Arkansas: 15496
Texas: 112247
Nebraska: 15047
North Carolina: 040979

QUALIFICATIONS

Christopher's experience in design work and construction administration spans over twenty years, while he has specialized in HVAC and plumbing systems for commercial construction including; industrial, warehouses, educational facilities, theaters, banks, churches, healthcare, and office buildings. While mindful of budget constraints, Christopher researches options to determine the most energy efficient mechanical systems available for his designs. Christopher realizes the importance of thermal comfort and the proper function of mechanical systems, and designs each project accordingly.

PROFESSIONAL MEMBERSHIPS AND ACTIVITIES

Member of the American Society of Heating, Refrigeration & Air Conditioning Engineers

Served as a member of Big Brothers Big Sisters of the Ozarks

PROJECT EXPERIENCE (partial list, some occurring while at other employment)

Industrial

<i>Micron Technologies Inc, Lehi, UT</i>	<i>80,000 sq ft Chemical Storage Facility</i>
<i>Raytheon, Tucson AZ</i>	<i>50,000 sq ft Missile Fabrication Facility</i>
<i>FedEx, Springfield MO</i>	<i>100,000 sq ft Distribution Facility</i>
<i>EFCO, Monett Mo</i>	<i>100,000 sq ft Facility Air Conditioning Upgrade</i>

Educational

<i>Sedalia High School, Sedalia MO</i>	<i>230,000 sq ft High School – Ground Source</i>
<i>Nevada Performing Arts Ctr., Nevada MO</i>	<i>20,000 sq ft High School Performing Arts Center</i>
<i>Sparta High School, Sparta MO</i>	<i>55,000 sq ft High School</i>
<i>Cassville Intermediate, Cassville MO</i>	<i>55,000 sq ft Middle School – Ground Source</i>

Office, Recreation and Entertainment

<i>Wal-Mart Layout Building, Bentonville AR</i>	<i>300,000 sq ft Product Layout Facility</i>
<i>Bel Air Theatre, Branson Mo</i>	<i>65,000 sq ft 850 Seat Theatre & Auto Museum</i>
<i>Harmony Heights Church, Joplin MO</i>	<i>30,000 sq ft Church Facility</i>
<i>Garrison Activities Center, Hollister MO</i>	<i>25,000 sq ft College Recreational Facility</i>

Medical and Institutional

<i>Landmark Hospital, Columbia MO</i>	<i>30,000 sq ft Extended Care Facility</i>
<i>Tucson General Hospital, Tucson AZ</i>	<i>Upgrades to Surgical Suite & Pre-Op Areas</i>

Kevin N. Conway, PE
Principal Engineer, Conway Duncan Incorporated



EDUCATION

Kansas State University, Manhattan, Kansas
Bachelor of Science in Architectural Engineering, May 1992

PROFESSIONAL REGISTRATION

Missouri: 028270

QUALIFICATIONS

Kevin has over twenty-one years of experience in design work and construction administration, specializing in electrical distribution and lighting systems for commercial construction including; industrial, warehouses, high-rise hotels, educational facilities, theaters, banks, churches, healthcare, office buildings, and sport complexes. Kevin strives to incorporate function and aesthetics into each project, and his lighting designs have been part of several award winning projects. Kevin also keeps informed of products and methods for energy conservation, and he designs each project for energy savings as project budget allows.

PROFESSIONAL MEMBERSHIPS AND ACTIVITIES

Served as adjunct faculty member at Drury College, Hammons School of Architecture, instructing electrical concepts and lighting design to fourth year Architecture students

Member of the Society of American Military Engineers

PROJECT EXPERIENCE (partial list, some occurring while at other employment)

Industrial

<i>John Deere, Strafford MO</i>	<i>275,000 sq ft Remanufacturing Offices and Warehouse</i>
<i>Energys Power, Warrensburg MO</i>	<i>200,000 sq ft Battery Manufacturing Plant Addition</i>
<i>Stainless Technology, Springfield MO</i>	<i>30,000 sq ft Manufacturing and Warehouse Addition</i>
<i>Arrow Box, Joplin MO</i>	<i>20,000 sq ft Warehouse Addition</i>
<i>Metro Builders Supply, Jonesboro AR</i>	<i>25,000 sq ft Warehouse Addition</i>

Educational

<i>Evangel University, Springfield MO</i>	<i>Emergency Generators for MaBee Center and Dormitories</i>
<i>Springfield Public Schools, Springfield MO</i>	<i>LEED Silver Certified Hickory Hills Elementary School</i>
<i>Spokane R-VII Schools, Spokane MO</i>	<i>35,000 sq ft addition to Middle School and High School</i>
<i>The Discovery Center, Springfield MO</i>	<i>LEED Certified Building Addition</i>

Hospitality, Recreation and Entertainment

<i>Chateau on the Lake, Branson MO</i>	<i>300,000 sq ft Hotel, 300 rooms, 50,0000 sq ft Convention Center</i>
<i>Dixie Stampede Theater, Branson MO</i>	<i>Dinner theater and Performance Arena</i>
<i>Gillenwaters Complex, Springfield MO</i>	<i>12-court Tennis Complex Lighting</i>
<i>Springfield Public Schools, Springfield MO</i>	<i>Softball fields lighting at Kickapoo and Glendale High Schools</i>

Medical

<i>Skaggs Hospital, Branson MO</i>	<i>Building Addition</i>
<i>Fremont Medical building, Springfield MO</i>	<i>Office Infill</i>
<i>Newton County Ambulance, Neosho MO</i>	<i>8,600 sq ft Ambulance Station</i>
<i>Joseph Medical Office, Joplin MO</i>	<i>Office Remodel and MRI Suite</i>



CIVIL • STRUCTURAL ENGINEERING
1715 S. KANSAS AVE., SPRINGFIELD, MO 65807
PH. (417)731-3001 FAX: (417)865-3033

Ronald T. Hamme Professional Engineer

PROJECT DESIGN SKILLS:

- Steel Design
- Concrete Design
- Masonry Design
- Wood Design
- Building Evaluations
- Forensic Investigations
- Bridge Design
- Box Culvert Design

LICENSES:

Arkansas - LN: 9752
Florida - LN: 58522
Indiana - LN: 19900378
Iowa - LN: 14727
Kansas - LN: 16642
Kentucky - LN: 22223
Louisiana - LN: 29453
Missouri - LN: 028139
Nebraska - LN: E-11731
New York - LN: 084392
North Carolina - LN: 29663
Oklahoma - LN: 19231
South Carolina - LN: 22018
Tennessee - LN: 108646
Texas - LN: 95207

UNIVERSITY OF MISSOURI
AT ROLLA, BSCE/1992

PROFILE:

As the leader of the Structural Engineering Department, Mr. Hamme is experienced in Project Management and Design. His strengths lie in his hands-on approach to each project. Mr. Hamme regularly visits job sites to ensure that each project is administered in a professional workmanlike manner.

ELEMENTARY AND SECONDARY EDUCATION:

- Hollister High School
Hollister, MO
- Clinton High School
Clinton, MO
- Marionville High School
Marionville, MO
- Republic High School
Republic, MO
- Hickory Hills School
Springfield, MO
- Rogersville School Additions
Rogersville, MO
- California School Additions
California, MO

MEDICAL/HEALTH CARE:

- Ferrell-Duncan Clinic
Springfield, MO
- Webster County Public
Health
Marshfield, MO
- Dr. Michael Joseph Office
Joplin, MO
- Polk County Health Center
Bolivar, MO

MUNICIPAL BUILDINGS:

- Miller County Ambulance
Tuscumbia, MO
- Clever Fire Station
Clever, MO
- Girard Fire Station
Girard, MO
- El Dorado Springs
Community Center
El Dorado Springs, MO
- El Dorado Springs City
Utilities Building
El Dorado Springs, MO

**DOWNTOWN
HISTORICAL
RE-DEVELOPMENT:**

- C. Arch Bay
Springfield, MO
- Pension Consultants
Springfield, MO
- EMDEE Lofts
Springfield, MO
- Lofts at 315 Commercial
Springfield, MO
- Christian County Headliner
Ozark, MO
- 514 East Commercial
Renovations
Springfield, MO
- 206 East Commercial
Springfield, MO
- 1200 West Walnut
Renovations
Springfield, MO

**MANUFACTURING /
INDUSTRIAL:**

- MHC Kenworth
Springfield, MO
- Volvo Rents
Brookline, MO
- Webco
Springfield, MO
- Label Solutions
Marshfield, MO
- KAMO Grain
Pittsburg, KS

- Springfield-Branson Regional
Airport - Airplane Hangars
Springfield, MO

**BANKING / FINANCIAL
PROJECTS:**

- Wachovia Securities
North Carolina
- Bank of Bolivar
Bolivar, MO
- Telecom Credit Union
Springfield, MO
- Labette Bank
Chanute, KS
- Citizen's Farmer's Bank Cole
Camp, MO
- Bank of Jacomo
Kansas City, MO
- Signature Bank Addition
Springfield, MO
- Community Bank and Trust
Neosho, MO

PERSONNEL

BRYAN D. OSBORN, P.E. ENGINEERING COORDINATOR JOPLIN OFFICE

MR. OSBORN HAS BEEN WITH ANDERSON ENGINEERING SINCE DECEMBER 2003. MR. OSBORN OBTAINED HIS PROFESSIONAL ENGINEER'S LICENSE IN 2008 AND SERVES AS AN ASSOCIATE ENGINEER FOR ANDERSON ENGINEERING. HIS RESPONSIBILITIES INCLUDE PERFORMING PHASE I ESAs, CONCEPTUAL SITE PLANS, DNR AND US ARMY C.O.E. PERMITTING, UTILITY COORDINATION, WRITING TECHNICAL REPORTS, AND THE DESIGN OF STREETS, SEWER MAIN EXTENSIONS, WATER MAIN EXTENSIONS, AND STORM WATER MANAGEMENT AND DETENTION SYSTEMS. MR. OSBORN HAS DESIGN EXPERIENCE IN RESIDENTIAL, COMMERCIAL, MUNICIPAL, AND MINING REMEDIATION PROJECTS IN THE FOUR-STATE AREA.

PRIOR TO JOINING ANDERSON ENGINEERING, INC., MR. OSBORN GRADUATED FROM THE UNIVERSITY OF MISSOURI WITH A BACHELOR OF SCIENCE IN CIVIL ENGINEERING. WHILE GAINING HIS DEGREE, MR. OSBORN INTERNTED WITH A COLUMBIA, MISSOURI FIRM AND GAINED EXPERIENCE IN RESIDENTIAL AND COMMERCIAL SITE DEVELOPMENT. MR. OSBORN WAS ALSO ACTIVE IN THE LOCAL STUDENT CHAPTER OF AMERICAN SOCIETY OF CIVIL ENGINEERS.

MR. OSBORN HAS WORKED ON SEVERAL MUNICIPAL PROJECT RECENTLY. MR. OSBORN OVERSAW THE CIVIL ENGINEERING DESIGN OF THE JOPLIN AQUATIC CENTER AND THE NEW SOFTBALL COMPLEX AT THE JOPLIN ATHLETIC CENTER. HE OVERSAW THESE PROJECTS FROM CONCEPT TO COMPLETION AND WORKED CLOSELY WITH CITY STAFF AND THE DESIGN TEAM THROUGHOUT THE PROJECT DURATION. MR. OSBORN IS ALSO CURRENTLY WORKING ON SEVERAL CDBG FUNDED INFRASTRUCTURE IMPROVEMENT PROJECTS FOR THE CITY. THESE PROJECTS INCLUDE IMPROVEMENTS TO STREETS, SIDEWALKS AND STORM WATER INFRASTRUCTURE AND REQUIRE WORKING CLOSELY WITH CITY STAFF, ADJACENT PROPERTY OWNERS, UTILITY PROVIDERS, AND CONTRACTORS.



EDUCATION:

BACHELOR OF SCIENCE IN
CIVIL ENGINEERING

- UNIVERSITY OF MISSOURI - COLUMBIA, 2003

REGISTRATIONS:

PROFESSIONAL ENGINEER

- MISSOURI

MEMBERSHIPS

CITY OF JOPLIN-BUILDING BOARD OF
APPEALS

MISSOURI SOCIETY OF
PROFESSIONAL ENGINEERS

SOUTHWEST CHAPTER OF MISSOURI
SOCIETY OF PROFESSIONAL ENGINEER
PAST PRESIDENT

JOPLIN AREA CHAMBER OF COMMERCE

YOUNG PROFESSIONALS NETWORK
EXECUTIVE COMMITTEE MEMBER
CHAIR OF PROFESSIONAL
DEVELOPMENT SUBCOMMITTEE