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**REQUESTED COUNCIL MEETING DATE: NOVEMBER 2, 2015**

**ITEM: COUNCIL BILL NO. 2015-538**  
**ORIGINATING DEPARTMENT: FINANCE DEPARTMENT**

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**Department Head: Leslie Haase**  
**Director of Planning: Troy Bolander**  
**City Attorney: Peter Edwards**  
**City Manager: Sam Anselm**

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**INTRODUCTION:**

This Council Bill changes certain existing subdivision regulation fees.

**DISCUSSION:**

The City recently completed the bi-annual user fee review, which was discussed with City Council at the budget work session on September 16, 2015. User fees are fees for services for specific users. User fees should recover most of the related cost of providing the service, so general taxes are not supporting services for specific users. Under Hancock provisions, the City is only allowed to recover the cost of providing the service.

The last major change to the subdivision fee ordinance was in 2008. As detailed in the bi-annual user fee review, certain user fees need to be increased to recover more of the costs associated with providing these services.

The proposed changes are as follows:

- Increase the lot split fee from \$50.00 to \$75.00.

The fee changes will be effective on January 1, 2016.

**RECOMMENDATION:**

City Staff recommends this Council Bill be approved on first reading.