

Requested Council Meeting Date: January 18, 2016

Item: Change Order Number 2 to Work Authorization Number 2 of the Master Services Agreement With Deloitte & Touche LLP

Originating Department: Planning and Community Development

Attachments: 1) Work Authorization #2 Change Order #2
2) Council Bill No. 2016-402

Department Head: Troy Bolander
City Attorney: Peter Edwards
City Manager: Samuel Anselm
Finance Department: Leslie Haase

Recommended Action: Approval of Council Bill 2016-402 for the execution of Change Order #2 to Work Authorization #2 of the Master Services Agreement for Professional Administrative Consulting Services with Deloitte & Touche LLP to provide for implementation and administrative activities as they relate to upcoming and ongoing CDBG-DR projects.

Background: The City of Joplin entered into a consulting agreement with Deloitte & Touch LLP on August 14, 2014 to provide administrative and consulting services for the \$113 million second round of Community Development Block Grant – Disaster Recovery funding received by the City. The City of Joplin has submitted to HUD amendments to the initial action plan in the total amount of \$52.0 million of the original \$113 million.

Discussion: On July 6, 2015 City Council approved a Capital Plan Allocation defining the projects and their budgets to be undertaken with the two disaster grant awards received by the City. City Council also approved a cost increase for the Joplin Public Park on May 11, 2015, which increased the total park budget from \$3,200,000 to \$4,900,000 and subsequently increased the design and engineering costs for the Park. Deloitte & Touche LLP has incurred and will incur additional Activity Delivery Costs related to the increased design and engineering of the Public Park.

Additionally, on November 2, 2015 City Council approved an increased budget for the Crosslines Community Facility project from \$555,000 to \$965,302 through Amendment #12 to the Initial Action Plan for Round II funds. Due to the increased budget, additional implementation (activity delivery costs) are necessary for effective management of this CDBG-DR project.

Activity Delivery Costs are those administrative costs that are directly carried out for specific projects and can include environmental assessments, stakeholder meetings, agreement development, requests for release of funds, procurement and oversight. Estimated activity delivery costs that will be incurred by City staff and Consultant staff have been included in the Capital Plan budgets approved by City Council on July 6, 2015.

General Administration Costs are those administrative costs that are attributable to the overall reporting, compliance, monitoring, and financial record keeping of the grant as a whole.

This Work Authorization provides \$225,762 for activity delivery costs which are part of the direct implementation of projects including the above projects, and \$22,576 in travel expenses for a total of \$248,338 effective through December 31, 2016.

Recommendation: Approve the execution of Change Order #2 to Work Authorization #2 of the Master Services Agreement for Professional Administrative and Consulting Services with Deloitte & Touche LLP in an amount not to exceed \$248,338.00 with an emergency clause.

This ordinance is an emergency within the means of Section 2.12 (6) in that said ordinance provides for public improvements and is considered an emergency by the Council and as such shall become effective immediately upon this passage as provided by the Home Rule Charter for the City of Joplin. Specifically, this ordinance approves consulting work on public infrastructure and public facilities projects to begin immediately.