



Minutes of the open session of the Joplin Sports Authority Board of Directors held at 2:30 p.m. at the Residence Inn by Marriott, 3128 East Hammons Blvd, Joplin, Missouri, 64804, January 9, 2019.

CALL TO ORDER

President Phil Metz called the meeting to order at 2:36 p.m.

Present: Phil Metz, Roger Doman, Wendi Douglas, Taylor Brown, Matt Hiatt, Melissa Rodgers, Cathy Welsh, Patrick Tuttle, Paul Bloomberg, Jared Bruggeman, Mark Turpen, James Weber.

Absent: Christopher Beyer, Shawn Klosterman, Forrest Reed, Heather Arnold, Jim Frazier.

Staff & Guests: Steve Taylor, Brittnie Harter, Shaun Buck, James Kinder, Martha Pope, Renea Bobb, Ben Miller.

Agenda Items

Review of previous meeting minutes

Roger Doman made a motion to approve the December 12, 2018 board minutes as presented, seconded by James Weber, motion carried on an 11-0 vote.

Treasurers Report for December 2018 (Presented by Steve Taylor)

A motion was made by James Weber to accept the December 2018 Treasurers Report, seconded by Melissa Rodgers, motion carried on an 11-0 vote.

Ben Miller, CPA, was in attendance to present the fiscal year 2018 audit. Mr. Miller reminded the board with a not-for-profit organization with such a small staff, basic accounting duties often are overlapped within the staff and the potential for mistakes to occur, however he said he didn't find any major issues for 2018. He said there were two small items that have been addressed. Mr. Miller made himself available for questions from the board concerning the audit.

Wendi Douglas made a motion to approve the FY2018 audit, seconded by Roger Doman, motion carried on an 11-0 vote. Roger Doman made a motion to approve Form 990 second by Wendi Douglas, motion carried on an 11-0 vote.

Event Discussion

National

I. ACCA Basketball Championships, February 27-March 2, 2019 — Mr. Hull said he has spoke with Chris Lahm, athletic director at Ozark Christian College, and Mr. Lahm said the number of teams coming is not set yet. Plans now are to use Ozark Christian College and Crowder College if necessary.

State

II. MCSAA Winter Championships, February 12-14, 2019 — Mr. Hull said at present time, 30 boys teams are entered, 26 girls teams and 11 cheer squads. JSA staff is presently working on securing gymnasiums for the basketball tournament, Memorial Hall will host cheerleading.

Local

I. Kaminsky Classic, January 3-5, 2019 — Joplin High School Athletic Director Matt Hiatt said it was a great tournament and appreciated the help and support from JSA and staff. Francis Howell defeated William Chrisman in the championship game. Mr. Hiatt said the tournament field should remain the same for next year. Mr. Hull said room nights are still be tracked for the event.

II. Club MVP Volleyball, Multiple Events — Mr. Hull said the New Years Block Party tournament had a total of 52 teams and JSA staff is working to confirm room night numbers. Club MVP expects over 60 teams for its Big Kahuna Tournament later this month.

III. MCDA Jam for the Jackets, February 9-10, 2019 — Mr. Hull said JSA staff is working on the event logistics with MCDA. MCDA is still accepting registrations and at this time, have over 500 entries for the event. Galena High School will host the event again this year.

VI. NAIA Early Season Baseball — Mr. Hull the first two weeks in February are still open, awaiting calls requesting availability. Third weekend of February will have 16 teams with 12 teams scheduled for the last weekend of February.

V. L.J. Jenkins World Finals Bull Riding, February 22-23, 2019 — Mr. Hull said this event will be held at Memorial Hall once again and tickets are on sale at www.eventbrite.com. JSA has secured ambulance coverage through METS, Joplin Parks and Recreation will scheduled security through Joplin Police Department.

VI. MSSU Teri Mathis Zenner Softball Tournament, March 2-3, 2019 — Shaun Buck said the event will have eight teams including MSSU, Northwest Missouri State, Northeastern State and Nebraska-Kearney, Rockhurst University, William Jewell College, Missouri S&T and Cameron University.

Old Business

A) JSA Facility Committee — No report at this time.

B) FY2019 Audit — See notes above.

New Business

A) Form 990 Approval — See notes above.

B) Conflict of Interest Forms — JSA Finance Director Steve Taylor asked board members to sign a copy of the conflict of interest forms placed in the board books. This is an annual task that is required of each board member.

C) Economic Impact Reports — Mr. Hull said Tuesday board member Forrest Reed stopped by the office to review the status of the economic impact reports. Mr. Reed requested the reports update the parameters pertaining to current economic impact numbers to make the reports current and asked that a RAIL (rolling item action list) be put in place to keep the reports updated and current. Mr. Reed could not attend the board meeting due to previous engagement, but asked this information be shared with the board and a report made at the February meeting.

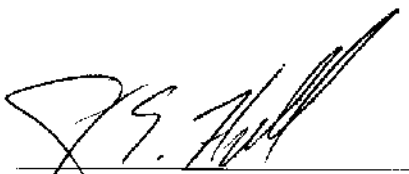
Any Other Business

Patrick Tuttle said the Holiday Inn would celebrate its one-year anniversary on Wednesday, January 30, 2019 at 11:30 a.m. with a reception and all JSA board members were welcome to attend.

Next board meeting will be held at the Residence Inn by Marriott, Joplin, Missouri 64804 on February 13, 2019 at 2:30 pm.

Adjournment

A motion to adjourn was made by James Weber, seconded by Roger Doman, motion carried on an 11-0 vote. Meeting adjourned at 3:17 p.m.



Craig Hull
Director



Phil Metz
Board Chairman

Joplin Sports Authority, Inc.

PROFIT AND LOSS

January 2019

	TOTAL
Income	
Lodging Tax Allocation	40,883.07
Sponsor Donations	3,100.00
Total Income	\$43,983.07
GROSS PROFIT	\$43,983.07
Expenses	
Event Expenses	
Event Labor and Supplies	1,766.60
Facility Lease/Rental	1,500.00
Food & Beverage	558.99
JSA Sponsorships	1,000.00
Officiating	365.00
Total Event Expenses	5,190.59
Fees and Permits	1.68
Operations	
Accounting Fees	6,430.00
Dues & Memberships	4,725.00
Health Insurance	1,241.80
Local Sales Meeting	114.03
Office Supplies	381.81
Other Recognition Services	1,293.83
Printing and Copying	88.71
Promotional Materials	594.14
Rent	1,413.00
Repairs & Maintenance	47.12
Telephone	
Cell Phone Stipend	90.00
Total Telephone	90.00
Travel and Entertainment	
Fuel Reimbursement	194.00
Total Travel and Entertainment	194.00
Utilities	1,946.06
Total Operations	18,559.50
Payroll Expenses	
401K	-353.33
Administration Fees/Payroll	795.80
Full-Time	9,669.60
Part-Time	1,711.99
Payroll Taxes	876.73
Total Payroll Expenses	12,700.79
Supplies	126.85
Total Expenses	\$36,579.41

	TOTAL
NET OPERATING INCOME	\$7,403.66
NET INCOME	\$7,403.66

Joplin Sports Authority, Inc.

PROFIT AND LOSS

November 2018 - January 2019

	TOTAL
Income	
Lodging Tax Allocation	100,574.62
Sponsor Donations	3,100.00
Total Income	\$103,674.62
GROSS PROFIT	\$103,674.62
Expenses	
Auto and Gator Insurance	766.00
Event Expenses	
Event Labor and Supplies	2,133.31
Facility Lease/Rental	4,060.00
Food & Beverage	1,864.89
JSA Sponsorships	1,800.00
Officiating	795.00
Travel	800.00
Total Event Expenses	11,453.20
Fees and Permits	1.68
Operations	
Accounting Fees	6,790.00
Business Registration Fees	56.00
Dues & Memberships	4,725.00
Health Insurance	6,003.08
Insurance - Liability, D and O	1,771.00
Commercial Insurance	7,319.00
Total Insurance - Liability, D and O	9,090.00
Local Sales Meeting	363.39
Office Supplies	666.11
Other Recognition Services	1,344.45
Printing and Copying	612.96
Promotional Materials	594.14
Rent	1,413.00
Repairs & Maintenance	294.24
Telephone	
Cell Phone Stipend	270.00
Total Telephone	270.00
Travel and Entertainment	
Fuel Reimbursement	526.01
Mileage	165.69
Total Travel and Entertainment	691.70
Utilities	2,988.56
Website Maintenance	2.99
Total Operations	35,905.62
Payroll Expenses	
401K	1,162.53

	TOTAL
Administration Fees/Payroll	2,997.64
Full-Time	34,526.12
Part-Time	8,385.99
Payroll Taxes	3,294.39
Total Payroll Expenses	50,366.67
Supplies	295.10
Total Expenses	\$98,768.27
NET OPERATING INCOME	\$4,886.35
NET INCOME	\$4,886.35

Joplin Sports Authority, Inc.

BALANCE SHEET

As of January 31, 2019

ASSETS	TOTAL
Current Assets	
Bank Accounts	
Checking - US Bank	78,912.66
Credit Card Account	5,698.89
Petty Cash	150.00
SMB Checking	13,724.81
Total Bank Accounts	\$98,486.36
Accounts Receivable	
Accounts Receivable	3,100.00
Total Accounts Receivable	\$3,100.00
Other Current Assets	
Contributions Receivable	36,211.07
Prepaid Insurance	1,449.25
Total Other Current Assets	\$37,660.32
Total Current Assets	\$139,246.68
Fixed Assets	
Accumulated Depreciation	-46,387.00
Furniture and Equipment	112,604.72
Total Fixed Assets	\$66,217.72
TOTAL ASSETS	\$205,464.40
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	471.00
Total Accounts Payable	\$471.00
Other Current Liabilities	
Accrued Sick Leave	813.88
Accrued Vacation	2,086.08
GENERAL CLEARING ACCOUNT	-4,873.95
Payroll Liabilities	4,204.24
401K Match	7.57
Total Payroll Liabilities	4,211.81
Total Other Current Liabilities	\$2,237.62
Total Current Liabilities	\$2,708.62
Total Liabilities	\$2,708.62
Equity	
Net investment in capital assets	66,217.00
Unrestricted Net Assets	131,652.43
Net Income	4,886.35
Total Equity	\$202,755.78

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$205,484.40
