

Minutes of the open session of the Joplin Sports Authority Board of Directors held at 2:30 p.m. at Joplin City Hall, 5<sup>th</sup> Floor Study, 602 South Main, Joplin, Missouri, 64801 on January 11, 2017.

## **CALL TO ORDER**

President Phil Metz called the meeting to order at 2:34 p.m.

**Present:** Phil Metz, Taylor Brown, Roger Doman, Gary Nodler, Paul Bloomberg, Jeff Starkweather, Shawn Klosterman, Cathy Welsh, Wendi Douglas, Patrick Tuttle, Jared Bruggeman, Heather Arnold,

**Absent:** Jim Frazier, Travis Spencer, Tabitha Vaughn, Mark Turpen.

**Staff & Guests:** Steve Taylor, Brittnie Harter, Mike Doty, Ben Miller.

Phil Metz introduced Roger Doman as a new board member. He is a certified athletic trainer employed by Freeman Sports Medicine and has worked numerous JSA events in the past.

## **Agenda Items**

### **Review of previous meeting minutes**

Wendi Douglas made a motion to approve the December 14, 2016 board minutes as presented, seconded by Gary Nodler. Motion carried on a 12-0 vote.

### **Treasurers Report for October 2016 (Presented by Steve Taylor)**

A motion was made by Gary Nodler to accept the December 2016 Treasurers Report, seconded by Jared Bruggeman, motion carried on a 12-0 vote.

## **Event Discussion**

### **National**

**I. MCDA Spirit Ring Spectacular, February 10-12, 2017** — Mr. Hull said that this is the third year hosting this event. In the past this event has been held at MSSU, but this year it will be held at Carl Junction. The room nights for this event has doubled the past two years and there is high hopes to see continued growth this year. The only thing the JSA is responsible for is providing the facility. The number of athletes participating is still to be determined.

**II. ACCA National Basketball Championships, March 1-4, 2017** — Mr. Hull said this event will take place the first week of March and will be held at Ozark Christian College and Crowder College. The number of teams participating in this event is to be determined. The banquet and logistics for the event are being taken care of at this time. Mr. Hull said Chris Lahm has been contacted by a Christian College police academy about participating in the event.

### **State**

**I. MCSAA Basketball and Cheerleading State Championships, February 16-18 2017** — Mr. Hull said this event will be held at Carl Junction 5-6 and 2-3 gyms, Joplin North, South and East Middle Schools. The Missouri Christian Schools Athletic Association has grown from the previous year. This will hopefully increase participation and generate more room nights. Team numbers are still being worked on.

**II. NAIA Early Season Baseball, multiple weekends, February** — Mr. Hull said that Joe Becker and Wendell Redden will have 14 NAIA teams over three ballparks on the third weekend of February, LSU-Alexandria will face Northwestern Iowa Friday and Saturday at Joplin High School, then six more teams will be here the last weekend of February.

### **Local**

**I. Kaminsky Classic, January 5-7, 2016** — Mr. Starkweather said they had record attendance for the Kaminsky Classic. He said there were plenty of positive comments about the event and our hotels. Glendale

won the tournament, but will not return next year as they had a one-year commitment. Carl Junction will join the field next year.

**II. L.J. Jenkins Show-Me State Bull Bash, February 24-25, 2017** — Mr. Hull said that this would be a two-day event at Memorial Hall. The set up will begin on Thursday when the contractors begin laying the plastic sheeting, the plywood, another layer of plastic sheeting and then the dirt. A site visit with JSA has been scheduled for next week, tickets are on sale and marketing efforts on social media are underway.

**III. MSSU Teri Mathis-Zenner Memorial Tournament, March 4-5, 2017** — Mr. Bruggeman said the event will be held the first weekend in March at the Joplin Athletic Complex. JSA covers the cost of the venue, MSSU athletics provides gate workers and support staff.

**IV. Crowder Bash, March 11-12, 2017** — Mr. Hull said that the Crowder Bash will be held the second weekend in March. There will be a decrease in teams participating due to Oklahoma junior college budget cuts. Ten teams out of Kansas, Missouri, and Iowa will be competing.

### Old Business

**A) JSA Storage Building** — Mr. Hull said building supplies arrived Tuesday and the walls are going up on the project today.

**B) FY16 Audit/Form 990/Draft Letter** — Ben Miller, the certified public accountant who conducted the FY16 audit, discussed the audit with the board and said he had a few minor recommendations which have already been implemented. A motion to approve form 990 was made by Wendi Douglas, seconded by Heather Arnold and passed on a 12-0 vote. A motion to approve the audit draft letter was made by Gary Nodler, seconded by Jared Bruggeman and passed on a 12-0 vote.

### New Business

**A) JSA Office Lease** — Mr. Hull said that our previous office lease expired October 31, 2016. City Council has approved a new lease at \$471 per month for rent. A motion to approve the new lease was made by Patrick Tuttle and was second by Gary Nodler, motion carried on a 12-0 vote.

**B) JSA Board Openings** — Phil Metz said Board Chairman Dean Dankelson submitted his letter of resignation following his swearing in as a new district judge. A motion was made by Gary Nodler, seconded by Cathy Welsh to accept the letter of resignation, motion carried on a 12-0 vote.

A motion was made by Gary Nodler to promote Phil Metz from vice chairman to chairman, Jeff Starkweather seconded and the motion carried on a 12-0 vote.

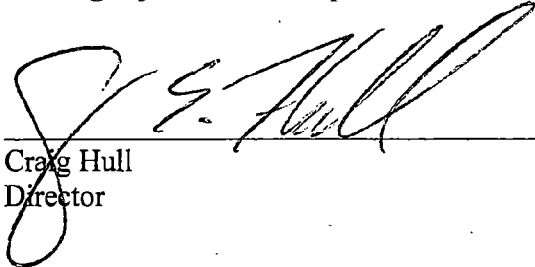
Chairman Metz said there were three openings on the JSA Executive Board — vice chair, secretary and treasurer. He said he wanted to wait until the February meeting to seek volunteers to serve on the executive board.

### Any Other Business

Next board meeting will be held at Joplin City Hall Fifth Floor Study Room, Joplin, Missouri 64801 on February 8, 2017 at 2:30 pm.

### Adjournment

A motion to adjourn was made by Gary Nodler, seconded by Jeff Starkweather, motion carried on a 12-0 vote. Meeting adjourned at 3:24 p.m.



Craig Hull  
Director



Phil Metz  
Board Chairman

1:00 PM  
02/24/17

**Joplin Sports Authority, Inc.**  
**Balance Sheet**  
As of January 31, 2017

	<u>Jan 31, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking - US Bank	96,519.16
Credit Card Account	5,781.15
SMB Checking	24,241.16
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<b>Total Checking/Savings</b>	126,541.47
<b>Accounts Receivable</b>	
Accounts Receivable	3,766.40
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<b>Total Accounts Receivable</b>	3,766.40
<b>Other Current Assets</b>	
Accts. Rec. Employees	966.57
Petty Cash	150.00
Prepaid Insurance	1,205.67
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<b>Total Other Current Assets</b>	2,322.24
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<b>Total Current Assets</b>	132,630.11
<b>Fixed Assets</b>	
Accumulated Depreciation	-11,522.18
Furniture and Equipment	27,265.21
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<b>Total Fixed Assets</b>	15,743.03
<b>Other Assets</b>	
Other Assets	14,735.86
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<b>Total Other Assets</b>	14,735.86
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<b>TOTAL ASSETS</b>	<b>163,109.00</b>
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<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	33,790.83
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<b>Total Accounts Payable</b>	33,790.83
<b>Other Current Liabilities</b>	
Accrued Sick Leave	5,054.55
Accrued Vacation	6,656.71

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**Joplin Sports Authority, Inc.**  
**Balance Sheet**  
As of January 31, 2017

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	<u>Jan 31, 17</u>
<b>Payroll Liabilities</b>	
401K Match	7.57
Payroll Liabilities - Other	<u>2,662.36</u>
<b>Total Payroll Liabilities</b>	<u>2,669.93</u>
<b>Total Other Current Liabilities</b>	<u>14,381.19</u>
<b>Total Current Liabilities</b>	<u>48,172.02</u>
<b>Total Liabilities</b>	48,172.02
<b>Equity</b>	
Opening Balance Equity	981.00
Unrestricted Net Assets	138,857.39
Net Income	<u>-24,901.41</u>
<b>Total Equity</b>	<u>114,936.98</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>163,109.00</u></u>

**Joplin Sports Authority, Inc.**  
**Profit & Loss**  
 January 2017

	Jan 17
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Event Income	
Entry Fees	2,765.00
<b>Total Event Income</b>	<b>2,765.00</b>
Lodging Tax Allocation	26,418.60
Sponsor Donations	750.00
<b>Total Income</b>	<b>29,933.60</b>
<b>Expense</b>	
Convention & Tradeshows	1,195.00
Event Expenses	
Facility Lease/Rental	26,225.00
Food & Beverage	300.00
JSA Sponsorships	1,000.00
<b>Total Event Expenses</b>	<b>27,525.00</b>
<b>Operations</b>	
Accounting Fees	6,153.36
Health Insurance	2,245.56
Insurance - Liability, D and O	
Commercial Insurance	5,640.00
Liability, D and O	1,771.00
Insurance - Liability, D and O - Ot...	1,188.00
<b>Total Insurance - Liability, D and O</b>	<b>8,599.00</b>
Local Sales Meeting	119.84
Other Recognition Services	577.44
Postage, Mailing Service	99.51
Printing and Copying	130.65
Rent	471.00
Repairs & Maintenance	900.03
Storage Rent	75.00
Telephone	
Cell Phone Stipend	60.00
<b>Total Telephone</b>	<b>60.00</b>
Travel and Entertainment	
Fuel Reimbursement	229.00
Mileage	25.20
Travel	593.70
<b>Total Travel and Entertainment</b>	<b>847.90</b>
Utilities	902.20
Website Maintenance	225.00
<b>Total Operations</b>	<b>21,406.49</b>

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**Joplin Sports Authority, Inc.**  
**Profit & Loss**  
January 2017

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	<u>Jan 17</u>
<b>Payroll Expenses</b>	
<b>401K</b>	360.71
<b>Administration Fees/Payroll</b>	682.85
<b>Full-Time</b>	8,181.52
<b>Part-Time</b>	1,612.50
<b>Payroll Taxes</b>	<u>753.84</u>
<b>Total Payroll Expenses</b>	11,591.42
<b>Supplies</b>	<u>371.87</u>
<b>Total Expense</b>	<u>62,089.78</u>
<b>Net Ordinary Income</b>	<u>-32,156.18</u>
<b>Net Income</b>	<u><u>-32,156.18</u></u>

**Joplin Sports Authority, Inc.**  
**Profit & Loss**  
 November 2016 through January 2017

	Nov '16 - Jan 17
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Event Income</b>	
Entry Fees	2,765.00
Merchandising Commissions	1,000.00
<b>Total Event Income</b>	3,765.00
<b>Lodging Tax Allocation</b>	91,605.46
<b>Sponsor Donations</b>	1,375.00
<b>Total Income</b>	96,745.46
<b>Expense</b>	
Auto and Gator Insurance	788.00
Convention & Tradeshow	5,454.30
Equipment	1,474.06
<b>Event Expenses</b>	
Bid Fee	650.00
Facility Lease/Rental	26,725.00
Food & Beverage	1,874.87
<b>JSA Sponsorships</b>	1,400.00
<b>Officiating</b>	530.00
<b>Total Event Expenses</b>	31,179.87
<b>Operations</b>	
Accounting Fees	6,153.36
Dues & Memberships	225.00
Health Insurance	3,368.34
<b>Insurance - Liability, D and O</b>	
Commercial Insurance	6,240.00
Liability, D and O	1,771.00
Insurance - Liability, D and O - Ot...	1,188.00
<b>Total Insurance - Liability, D and O</b>	9,199.00
Local Sales Meeting	353.61
Office Supplies	146.38
Other Recognition Services	1,102.71
Postage, Mailing Service	448.28
Printing and Copying	613.75
Promotional Materials	850.26
Rent	1,413.00
Repairs & Maintenance	900.03
Storage Rent	150.00
Telephone	
Cell Phone Stipend	120.00
<b>Total Telephone</b>	120.00

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**Joplin Sports Authority, Inc.**  
**Profit & Loss**  
November 2016 through January 2017

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	<u>Nov '16 - Jan 17</u>
<b>Travel and Entertainment</b>	
Fuel Reimbursement	767.02
Mileage	217.54
Travel	<u>1,467.57</u>
<b>Total Travel and Entertainment</b>	2,452.13
<b>Utilities</b>	8,138.00
<b>Website Maintenance</b>	<u>300.00</u>
<b>Total Operations</b>	35,933.85
<b>Payroll Expenses</b>	
401K	1,260.69
Administration Fees/Payroll	2,794.05
Full-Time	30,656.65
Part-Time	7,794.50
Payroll Taxes	<u>2,950.62</u>
<b>Total Payroll Expenses</b>	45,456.51
<b>Supplies</b>	<u>1,360.28</u>
<b>Total Expense</b>	<u>121,646.87</u>
<b>Net Ordinary Income</b>	<u>-24,901.41</u>
<b>Net Income</b>	<u><u>-24,901.41</u></u>