



PERSONNEL BOARD MEETING MINUTES

Thursday, January 19, 2018

Joplin City Hall

602 S. Main

Room 106, 1st Floor Conference Room

I. Roll Call

Annette Reeves- Present
Jeffery Hughey- Present
Jeff Yarnall- Present
Sherry Surface- Present
Todd Hawkins- Present

A quorum of members was present.

City Staff Present: David Allgood, Human Resources Director, Allison Scribner Human Resources Assistant/ recorder of minutes. Paul Bloomberg- Director of Parks and Recreation.

II. Approval of Minutes from Previous Meeting

Todd Hawkins makes a motion to approve the minutes of the last meeting, with a second. The motion passes.

III. New Business

The Director of Parks and Recreation, Paul Bloomberg was on hand to explain the three positions before the Personnel Board today. The positions were, Golf Lead Cashier, Concessions Coordinator, and Athletic Coordinator. All three positions were described by Paul as "Seasonal" positions.

The Personnel Board, after reviewing and making some minor grammar changes approved all three job descriptions with a motion and all members in favor.

HR will make the minor changes suggested, which will be part of the Council Bill.

As explained to the Personnel Board members, the next step will be for Paul Bloomberg to prepare the supporting documents justifying the pay for the positions as described before the Board members and provide that information to Dave Allgood the Human Resources Director. Once Human Resources receives that information, Dave Allgood will prepare the council bill and submit to Sam Anselm, City Manager, Leslie Haase, Finance Director, City Clerk's office and Paul for approval.

Dave Allgood also explained that once completed, Human Resources will have City Clerk place it on the Council agenda for the next scheduled Council meeting.

IV. Unfinished Business

No unfinished business.

V. Other Business

VI. Adjournment

With no further business before the Committee, the Chair entertained a motion to adjourn, with a first and second and all members present in agreement, the Personnel Board meeting was adjourned.