

**MINUTES**  
**CAPITAL IMPROVEMENT AND PUBLIC SAFETY**  
**SALES TAX OVERSIGHT COMMITTEE**  
**REGULAR MEETING**  
**February 19, 2020**  
**3:30 P.M.**

**Call to order:**

The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, February 19, 2020. Present were committee members, Josh Bard, Morris Glaze, Lori Haun, Harvey Hutchinson, Ryan Jackson, Dewayne Patton, and Gregg Wilkerson. Absent Les Cypert. Motion by Dewayne Patton, second by Lori Haun to approve Les Cypert being absent. Motion passed. City Staff present were Leslie Haase, Finance Director; AJ Whistler, Assistant Finance Director; David Hertzberg, PW Director; Steven Martinez, Engineering; Rob Beachner, Capital Improvement Project Manager; Sloan Rowland, Police Chief; and Andy Nimmo, Deputy Fire Chief.

**Approval of minutes:** Motion by Dewayne Patton, second by Lori Haun to approve the November 20, 2019 minutes. Motion passed.

**Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax:**

Director Haase distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

**Report #3: Phase II:** We have rolled over to the 2020 FY; beginning the year with a balance of (\$333,546). Parks side brought in \$389,230 in sales tax. We spent \$29,689. We paid the TIF developers \$30,800 and we still have remaining estimated project cost of \$2,366,079.

Storm water started with \$6,449,228 and collected \$560,112 in sales tax. We spent \$299,954. We paid the TIF developers \$44,322 and we still have \$10 million in projects remaining.

**Report #4: Parks Projects:** No Parks projects completed this quarter.

**Report #4: Storm Water Projects:** No Storm Water projects were completed this quarter.

**¼ Cent Parks/Storm water Summary:** Detail that goes along with Parks side of the project. The blue highlights show the projects that need to be completed, the grey are the projects that have been completed. The various parks, the overlay, the basketball and the tennis courts turned grey; those have been completed.

**Report #6: Parks:**

Finance Director Leslie Haase presented the Parks Update in Parks Director absence

**Trail Amenities (Benches, Receptacles & Trail Markers):** We are currently gathering prices and hope to purchase soon.

**Athletic Complex Improvements (Playground):** We are inspecting the playground and trying to determine what parts need to be replaced; not replacing the whole playground, it is in good structural condition, just some pieces need to be replaced.

**Ewert Park Improvements (Landscaping):** We are ordering mulch to put around trees, flowerbeds and medians.

**Landreth Park Improvements (\$90,000 Playgrounds and \$5,000 Landscaping):** We are inspecting the playgrounds to determine which parts to order and replace and will be ordering mulch soon to put around trees and flower beds.

**McClelland Park Improvements:** We will be ordering mulch soon to put around trees and flower beds

**Humphrey Park Improvements:** We will be ordering mulch soon to put around trees and flower beds.

**Leonard Park Improvements:** We will be ordering mulch soon to put around trees and flower beds.

**Storm water Report:**

**Report 5:** Steven Martinez reported that the Storm Water Crew hours for the first quarter; \$1558 spent on laborer's, \$64 on streets, \$65 on sewer maintenance, \$11,236 street cleaning and \$74,150 on equipment; for a total of \$87,073.

**Personnel:** Stormwater was short 3 positions during the first quarter.

**Operations:** Operations budget was below budget this quarter.

**Small Projects:** City crews have worked on small repairs to the minor drainage system in this quarter including the work on the Justice Center parking lot.

**Stormwater Maintenance Spending:** Personnel spent \$39,391 (11%); Operations spent \$8,926 (21%) and Projects spent \$10,445 (4%) for a total of \$5,8762 (9%) so far spent.

**Ditch maintenance:** Totals include 12,840 feet of ditch maintenance; 82 catch basins were cleaned, and 1,140 miles of street sweeping was logged. Leaf pick up totals included 343 loads, 4,558 total hours and \$58,847 total wages.

**Fuel Costs:** Unleaded fuel- approximately 53 gallons; and diesel fuel about 1,446 gallons.

**Major storm water project status:**

**Project Name:**

**Storm Sewer Improvements:** The project at 7<sup>th</sup> and Illinois is currently on going. This week they will begin putting the inlets on the west side. Next week they will be putting in the pipe crossings and Illinois will be shut down for two weeks beginning on Monday. 7<sup>th</sup> street will also be closed, that will be the very last thing they do for the project; probably the end of spring.

**Lone Elm and Murphy Blvd:** Is scheduled for design this year.

**Ditch & Culvert Improvements:** Connecticut between 32<sup>nd</sup> & 35<sup>th</sup>, as well as 35<sup>th</sup> & 37<sup>th</sup> have been integrated into the Connecticut widening project.

**Canterbury Ditch:** Is scheduled for design this year.

**4<sup>th</sup> & School:** There has been communication with the railroads to try and get the occupancy agreements for the box culvert; those discussions are pretty much complete. Anticipating getting this out to bid this spring.

**2nd & Oliver:** Is scheduled for design this year.

**Minor System Improvements:**

**B & Byers:** This project went before council and B3 was awarded the contract; also, with that, Florida Avenue Stormwater improvements. Florida will be shut down for two weeks while they do the pipe crossings for this project.

**9<sup>th</sup> & Brownell Ditch Improvements:** This project will be done in-house.

**Stormwater Management Masterplan Update:** The RFQ was sent out last November. We received partial funding for this from the DNR grant; approximately \$140,000, the City will be matching this dollar for dollar.

**On Call Tree Removal:** This was advertised last year; with Affordable Tree Service being the low bidder.

**Emergency Projects:** 4<sup>th</sup> and Porter, CMPA Replacement; blew out last spring because of the heavy rains. The designs are pretty much complete, we are just waiting on AT&T which may have a conflict with the box culvert the city has intended to put in. This project will be advertised hopefully within the next month providing there is no major conflict, along with 4<sup>th</sup> & School.

**10<sup>th</sup> & Chestnut Culvert Replacement:** Beginning stages of design phase.

**10<sup>th</sup> & Main Ditch & Culvert Improvement/Replacement:** Beginning stages of design phase.

**Report #7, 8, 9 & 10: Capital Improvement Sales Tax:**

**Financials: Report #7:** We started the year with \$5,512,385 in fund balance for phase I, we are not collecting anymore revenue on this side. We did spend \$9,623 and estimated amount of about \$543,110 left in projects for the year.

**Report #8: Capital Improvement Sales Tax Fund Phase I:** Existing traffic signal upgrades to make this Project Complete.

**Report #9: Capital Improvement Sales Tax Fund Phase II:** Beginning fund balance of \$12,437,304. We've brought in sales tax receipts of \$1,424,011, we spent \$1,305,075, paid the TIF developer \$105,171 we still have over \$44.9 million in projects remaining.

**Report #10: Capital Improvement II Projects:** Three projects complete; Jackson Bridge at Shoal Creek, the Schifferdecker Bridge at Turkey Creek and Connecticut Overpass at I-44.

**C.I.S.T II-(2015-2025) Project Status:**

**Main Street & Downtown Signal upgrade:** New project to ultimately remove all existing copper wire interconnect circuits and replace with new fiber optic cable, connecting all downtown traffic signals. Project is in preliminary phase at this time, with future meetings being scheduled with Liberty Utilities and City personnel to develop plans for moving forward.

**Roadway - 32<sup>nd</sup> Street -Schifferdecker to Country Club Road:** Improve from 2 lanes to 3 lanes. Met with Property owners for input on project. Met with Property owners for input on Conceptual Plan. Consultant Conceptual Design Phase Complete. Met with Property owners for input on Preliminary plans. Public open house meeting for input on preliminary plans. In the appraisal phase of Right of Way acquisition. Public meeting was held on May 23, 2019. Tiger grant application 2016 not selected. Appraisal Services and R.O.W. negotiations are on-going. Utility coordination discussions are currently occurring as well. Working toward submission of final design plans.

**Roadway- 32<sup>nd</sup> Street- Country Club to Central City Road:** Improve from 2 lanes to 3 lanes. Met with Property owners for input on project. Met with Property owners for input on Conceptual Plan. Consultant Conceptual Design Phase Complete. Met with Property owners for input on Preliminary plans. Public open house meeting for input on Preliminary Plans. In the appraisal phase of Right of Way acquisition. Public meeting was held on May 23, 2019. Tiger grant application 2016 not selected. Appraisal Services and R.O.W. negotiations are on-going. Utility coordination discussions are currently occurring as well. Working toward submission of final design plans.

**Neighborhood Transportation Improvement:**

**Pennsylvania railroad crossing** met with MNA; City street crew has made temporary asphalt patch.

**Maiden Lane** met with MNA; City is providing traffic control for closure of intersection. This work has been completed.

**Intersection Improvements:**

**Connecticut Avenue at 32<sup>nd</sup> Street:** This is a 50/50 cost share project with the City and MODOT. Was bid on February 14, 2019. Awarded to Blevins Asphalt Construction. Notice to Proceed issued April 1, 2019. Preliminary building demolition work has occurred. Intersection widening work will begin after 32<sup>nd</sup>/Indiana is complete. Utility re-location work is on-going.

**Indiana Avenue at 32<sup>nd</sup> Street:** 50/50 cost share with the City and MODOT. Was bid February 14, 2019. Awarded to Blevins Asphalt Construction. Notice to Proceed issued April 1, 2019. Work is commencing at this location.

**Main Street at 32<sup>nd</sup> Street:** 50/50 cost share with the City and MODOT. Was bid February 14, 2019. Awarded to Blevins Asphalt Construction. Notice to proceed issued April 1, 2019. Work at this location is complete.

**Connecticut & 32<sup>nd</sup> Street to I-44 Overpass:** Project will improve from 2 lanes to 5 lanes. Met with property owners for input on project. Selection process for an Engineering Consultant complete. Project is in R/W phase and a second public meeting was held for public comment on the design. Final R/W plans have been received and are currently being reviewed by City staff. Agreement for appraisal services has been executed.

**Connecticut Avenue from I-44 Overpass to 44<sup>th</sup> Street:** Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood on the portion of the project south of Overpass. Project bid in March 2019 and was awarded to D&E Plumbing and Heating out of Nixa. Work is commencing. Grading, storm sewer, sidewalk and median operations are on-going. Phase 1 asphalt paving occurred in late 2019. Traffic switch onto new asphalt to occur this spring.

**44<sup>th</sup> St. from Range Line to Connecticut:** Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood. Project bid in March 2019 and was awarded to D&E Plumbing out of Nixa. Work is commencing. Grading, storm sewer, sidewalk and median construction operations are on-going. Phase 1 asphalt paving occurred late 2019. Traffic switch onto new asphalt to occur this spring.

**Connecticut-Overpass at I-44:** Project is complete.

**Rangeline to MO 249:** Improve from 2 lanes to 3 lanes. Met with Property owners for input on Project. Consultant completed Conceptual Design Phase. Met with Property owners on Conceptual Design. Consultant has completed Preliminary Design phase. Met with Property owners on Preliminary Plans.

**6<sup>th</sup> & Virginia:** Parking Garage modifications: consultant selection tentatively set for 2022.

**20<sup>th</sup>-Schifferdecker to Country Club Road:** Right of Way. Consultant selection tentatively set for 2022.

**20<sup>th</sup>-Schifferdecker to Country Club Road:** 3 lanes. Consultant selection tentatively set for 2022.

**Jackson-Bridge Replacement at Shoal Creek:** Project is complete. Completing submission of final, close-out documents with consultant and Newton County.

**Schifferdecker-New Bridge at Turkey Creek and connection with Zora:** Project is complete and open to traffic. Working on final project closeout.

**Review of Report #12: Public Safety Sales Tax:**

Mrs. Haase started with Report 12: We started the year 2020 with a beginning fund balance of \$8,541,202. In sales tax receipts we've collected \$1,898,671 for Police Public Safety Seminars \$60, for Fire Public safety Seminars \$590. Total revenue just under \$1.9 million dollars. In streetlights we spent \$26,773, in Police Public Safety \$664,556 in Fire department \$538,033 for Public Safety Training Center \$53,397 and paid the TIF developer \$142,733, total expenditures of just over \$1.4 million, with an ending fund balance of just over \$9 million dollars.

**Report#13:** All of the operations are pretty much under way, except for the fire fighters for the fire station that has not been built yet.

**Police & Fire: Police Department update #14** presented by Sloan Rowland. Currently, our Public Safety Tax positions are full. We currently have 7 vacancies in our general fund officers. We have 5 officers that are currently in the FTO program, 3 that are currently in the MSSU academy, and 4 that are on FMLA or light duty. We also have four background investigations left to complete out of 7 on the current lateral hiring applicants. A non-lateral application process will begin in April for the August academy start date. We have just completed our first of three regional Crisis Intervention Training classes at the training center. Several nationally recognized classes have been scheduled for the 2020 training calendar.

**Deputy Fire Chief Andy Nimmo – Report #15:** presented the Fire Department update. Currently all our Public Safety positions are full. We are starting an academy on March 2<sup>nd</sup> with 8 recruits, this will completely fill our roster. We had a very busy 2019 as we responded to over 9600 calls for service which was an increase of 8%. With the passage of Prop B City Staff continues to discuss Station 7 construction, staffing and equipment needs. Once we have finalized these discussions, we will have a better timeline and idea of when that project will be completed.

**Schedule next meeting of the oversight committee:**

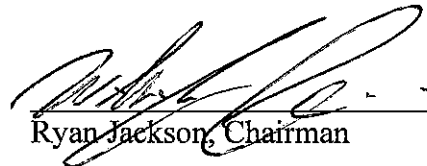
The next meeting of this committee will be held on Wednesday, May 20, 2020 at 3:30 p.m.

**Adjournment:**

Morris Glaze wanted to thank those who had served on the board and terms were ending. He stated it would be the last meeting for them; Harvey Hutchinson and Dewayne Patton.

Motion by Dewayne Patton, second by Harvey Hutchinson to adjourn. Motion passed.

With there being no further business before the board meeting was adjourned at 4:32 p.m.

  
\_\_\_\_\_  
Ryan Jackson, Chairman

  
\_\_\_\_\_  
Roschelle Forsythe, Secretary