

**MINUTES
HISTORIC PRESERVATION
COMMISSION
REGULAR SESSION
APRIL 16, 2019**

The Historic Preservation Commission of the City of Joplin met on Tuesday, April 16, 2019, at 5:00 P.M. in the Fifth Floor Conference Room at the Joplin City Hall at 602 South Main Street, Joplin, Missouri.

MEMBERS PRESENT: Jill Sullivan, Peter Ramsour, Paula Callihan, Lori Haun, Emily Frankoski, William Fischer, Georgia Turner (A), and Robert Brueckner (A).

CITY COUNCIL REPRESENTATIVE: Councilwoman Diane Reid Adams

CITY STAFF PRESENT: Troy Bolander, Director, Planning, Development and Neighborhood Services
Thomas Walters, Planner
Lindsay Dunn, Senior Clerk

Items 1. & 2. Meeting Called to order and Roll Call.

Ms. Sullivan opened the meeting and Ms. Dunn called the roll.

MS. CALLIHAN MOVED, SECONDED BY MS. HAUN TO EXCUSE MS. TURNER AND MR. BRUCKNER. THE MOTION CARRIED, WITH MR. RAMSOUR, MS. CALLIHAN, DR. FISCHER, MS. SULLIVAN, AND MS. FRANKOSKI, VOTING "AYE" (5 IN FAVOR, 2 ABSENT.)

Mr. Bruckner arrived at 5:03pm and Ms. Turner arrived at 5:12pm. All Commissioners were present.

Item 3. – Approval of the Minutes:

Ms. Sullivan stated that the minutes from last month be tabled due to Thomas was not able to speak with the Director for changes.

MS. RAMSOUR MOVED, SECONDED BY MS. CALLIHAN TO TABLE THE MARCH 19, 2019 MINUTES. THE MOTION CARRIED, WITH MS. SULLIVAN, MR. RAMSOUR, MS. CALLIHAN, DR. FISCHER, MS. TURNER, MS. FRANKOSKI, MS. MORTON, AND MR. BRUCKNER VOTING "AYE" (8 IN FAVOR.)

Item 4. - Budget

Mr. Walters stated that the budget was unchanged from last month. The CLG training is coming up and just to make everyone aware there is \$750.00 for travel and \$1,600.00 is for Conferences and Seminars in the budget.

Mr. Ramsour wanted to know about the state convention in St. Joseph, MO.

Mr. Walters stated that there would be enough money for attendance.

Item 5. – Public Hearings

None.

Item 6. – Discussions Items

a. Upcoming Commissioner Turnover – Ms. Morton

Ms. Morton discussed the expiration of term for each Commissioner. She also stated we need to see if there is anyone that is interested in this Commission. The City Clerks do not have any applications for filling these positions. She has spoke with Carolina Neal, who lives in Carl Junction, MO, she has the experience and does own historic property downtown and has an interest in being on this Commission.

Mr. Bolander will have to do some research in the Policy and Procedures.

Ms. Morton is going to contact Mr. Steve Weldon, he also has an interest in this commission.

Ms. Sullivan stated that East Town should be involved. Everyone agreed. Mr. Walters stated that he has mentioned that information at every public meeting. The interest is there. He stated that he has contacted some people and explain the rolls of this Commission. The owners of the Bookhouse and a couple of others, especially some of the residents of East Town that have lived there a long time have interest. Mr. Walters would like a Commissioner to speak with East Town property owners also. Ms. Patsy Robinson is very knowledgeable of the community. She is a wonderful lady and with her knowledge she could write a book. Her connections with the neighborhood will be very helpful with our projects.

Councilwomen Diane Reid Adams stated some of the council members were talking informally about appointments for the Celebration Commission. Councilwomen Melodee Colbert-Kean brought up the name of Betty Smith. Ms. Morton stated that we should capture the local knowledge of people as much as we can.

Ms. Morton stated that with the people we are speaking with, we need to encourage them to apply and be specific on what they are applying for. Also, Debby Woodin said that she would be happy to write an article for the Historic Preservation Commission, specifically to help on recruitment.

b. Historic Signage for downtown – Ms. Lori Haun

Ms. Haun stated that she was talking with downtown property owners. They mentioned that they would love to get a signs for on their buildings. Ms. Haun stated that the Historic Preservation Commission doesn't have the money to purchase the signs. Possibly, a setup template and then if the property owners could purchase for their building. We would need to have the format with what it would say, what it would look like, and the cost. Ms. Morton asked what would the sign have on it? Ms. Haun stated when it was built and maybe a sentence or two. They could have that option of brass or bronze. Ms. Sullivan stated that would be nice for them to have because not every building is on the national or the local register, but the history needs to be there. Ms. Sullivan stated that we should talk about that in the sub-committee and then bring it to the Historic Preservation Commission meeting. On the building sign it could have name of the building and the year.

c. Cemeteries

Ms. Callihan stated that the sub-committee is to the point where they can start compiling all the data and filling out all the forms. Mr. Walters mentioned the timeline they have and possibly going to Planning & Zoning as early as June. That would be four (4) items, one for each cemetery.

d. Policy and Procedures – Dr. Fischer

They met on Monday, April 15, 2019 at 5:00pm and discussed the By-Laws. Discussion on the different sections of the By-Laws and tentative changes and additions to the By-Laws. The plan is we are going to collaboratively work on a google doc and make those tentative changes. After completion we will bring them to the Commission and then City Council.

Mr. Walters stated that he spoke to Troy Bolander and he stated that with approval of the Commission, then that would be additions to Appendix B. Confirmation was made that we need to review the changes for the zoning update.

Ms. Morton asked if that would be the Historic Overlay in the Zoning Code?

Mr. Walters stated that the Zoning Code is being updated and things we have added to the Zoning code will now be incorporated into the Appendices.

e. CLG Training

Ms. Sullivan stated that information came out from CLG that there are limitations for registration. There will be a limit of 50 people max per day. If you would like to go, please register now.

Ms. Morton stated that the registration is free and in addition to the presentations and other materials includes an assortment of breakfast drinks, hot catered lunch, and snacks.

Ms. Sullivan asked who was going or thinking about going?

Ms. Morton – Thursday attendance

Mr. Walters (as staff) possibility on Friday.

Item 7. – Old Business

a. This Place Matters Campaign – Ms. Sullivan and Mr. Walters

Mr. Walters stated he was contacted by Lynn Onstot, the Public Information Officer for the City. She stated that Gretchen Bolander was interested in doing a story on This Place Matters. Mr. Walters mentioned to Ms. Onstot that the policy is possibly going to change. For example, every time someone puts their home on the local register, they will be doing This Place Matters, rather than just the commission. If we want to take advantage of the fact that someone is interested in doing an article we could promote This Place Matters. Ms. Sullivan stated that they talked about contacting everyone and seeing if they would like to participate.

The discussions of getting lists together from Ms. Morton and Mr. Walters and going and taking pictures.

Item 8. – New Business

a. Vote for Local Preservations Awards

Ms. Sullivan stated to the commissioners that it was obvious that the people that the awards are named after will receive awards. She was wondering if this year if there would be nominations for recipients to receive the awards. All of the Commissioners stated that this year just recognize the people the awards are named after. Ms. Morton stated that it should be given out in May because it is Historic Preservation month. Everyone agreed.

- i. The Simpson Award
- ii. The Neal Award
- iii. The Murphysburg Award

MS. HAUN MOVED, SECONDED BY MS. MORTON THAT THE AWARDS FOR THE HISTORIC PRESERVATION COMMISSION BE GIVEN TO WHOM THE AWARDS ARE NAMED AFTER. THE MOTION CARRIED, WITH MS. SULLIVAN, MR. RAMSOUR, MS. CALLIHAN, DR. FISCHER, MS. TURNER, MS. FRANKOSKI, MS. MORTON, AND MR. BRUCKNER VOTING “AYE” (8 IN FAVOR.)

Discussions were brought up about proclamations by Ms. Morton. Mr. Walters stated that last year he wrote up the contents and then the City Clerk copied it to the certificate. Ms. Frankoski suggested of having it on a different day than Council night on City Hall steps. Having a get together in May, giving out the awards, then we are not taking up time at Council meeting and having our own time to celebrate. Ms. Sullivan asked for discussion for availability on Thursday, May 9, 2019 at 5:30 pm. Everyone agreed with that date. Ms. Morton asked about Cookies/cake and punch. Ms. Frankoski asked Ms. Morton if she was going to oversee that. Ms. Morton stated that she would be happy to do that with Ms. Callihan’s help. Ms. Callihan stated she would help.

Ms. Haun updated the Commission on the grant Downtown Joplin Alliance has been pursuing. She stated that there were three (3) different companies that submitted proposals for the Grant. We ended up choosing a combination, reached out to Heritage Strategies, Elizabeth. Elizabeth asked if they could also submit a proposal for Heritage Consultants, who is Donna Harris. They will be in town May 28th and 29th for their first visit. Ms. Morton stated that she would be happy to take them to dinner one night.

Ms. Sullivan stated that she met with Holly and Brad of Bookhouse Cinema. They spoke about doing a Show & Tell at Bookhouse Cinema on May 28th at 4pm. It will be geared towards East Town residents to bring in photos and other special items. There will be a scanning machine there and setup. The projector will be set up then projected on the screen so people can see them and the owner would be able to get up and do a Show & Tell.

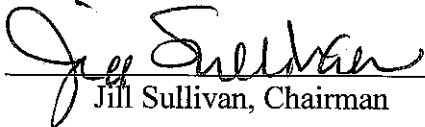
Item 9. - Adjournment:

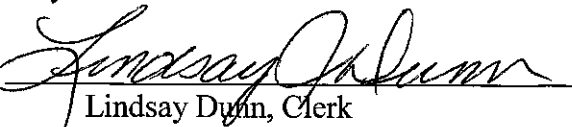
MS. CALLIHAN MOVED, SECONDED BY MS. MORTON THAT THE MEETING BE ADJOURNED. THE MOTION CARRIED, WITH MS. SULLIVAN, MR. RAMSOUR, MS. CALLIHAN, DR. FISCHER, MS. TURNER, MS. FRANKOSKI, MS. MORTON,

AND MR. BRUCKNER VOTING "AYE" (8 IN FAVOR.)

Ms. Sullivan adjourned the meeting.

The meeting stood adjourned at 6:00 p.m.

Approved  _____
Jill Sullivan, Chairman

Approved  _____
Lindsay Dunn, Clerk