

**MINUTES  
HISTORIC PRESERVATION  
COMMISSION  
REGULAR SESSION  
OCTOBER 20, 2020**

The Historic Preservation Commission of the City of Joplin met on Tuesday, October 20, 2020, at 5:00 P.M. in the Fifth Floor Council Chambers at the Joplin City Hall at 602 South Main Street, Joplin, Missouri.

MEMBERS PRESENT: Emily Frankoski, William Fischer, Robert Bruckner, William Mountz, Chris Ferguson, Kate DeTar, and Greg Huff.

CITY STAFF PRESENT      Thomas Walters, Planner  
   Lindsay Dunn, Recording Secretary

**Items 1. & 2. Meeting Called to order and Roll Call.**

Ms. Frankoski opened the meeting and Ms. Dunn called the roll.

**DR. FISCHER MOVED, SECONDED BY MR. BRUCKNER TO EXCUSE MS. SULLIVAN AND MS. HAUN. THE MOTION CARRIED, WITH MS. FRANKOSKI, MS. DETAR, DR. FISCHER, MR. BRUCKNER, DR. MOUNTZ, MR. FERGUSON AND MR. HUFF VOTING “AYE” (7 IN FAVOR, 2 ABSENT)**

**Item 3. – Approval of the Minutes:**

Ms. Sullivan asked if there were any corrections to the September 15, 2020 minutes.

**DR. FISCHER MOVED, SECONDED BY MS. DETAR TO APPROVE THE SEPTEMBER 15, 2020 MINUTES. THE MOTION CARRIED, WITH MS. FRANKOSKI, MS. DETAR, DR. FISCHER, MR. BRUCKNER, DR. MOUNTZ, MR. FERGUSON AND MR. HUFF VOTING “AYE” (7 IN FAVOR, 2 ABSENT)**

**Item 4. - Budget**

Mr. Walters stated that we are at the end of the fiscal year. We are expecting to spend the consulting fees for the last of the title work for Fairview Cemetery and have the legal description. The legal notices line item will be spent for the advertising for the remaining three (3) cemeteries for local landmark designation.

Ms. Frankoski asked if anyone had any questions. There were not.

**Item 5. – Public Hearing. – None.**

**Item 6. – Discussions Items**

- a. Memorial Hall National Register Nomination-Public Meeting February 1, 2021.

Mr. Walters stated that there is one more public meeting. The last date that we can have the meeting is February 1, 2021. When the date gets closer there will be an email sent out to the Commissioners finalizing the date and hopefully some of you will be able to come.

b. Training for Downtown Property Owners – Letter in Review

Mr. Walters mention that the PPP, Policy Procedures, and Promotions sub-committee, met and set stages going forward. The committee discussed whom we can collaborate with in the future for downtown property owners to understand the Commissions role. The letter has been drafted and being reviewed by the rest of the department, before it goes back out the PPP and any other information or changes will be incorporated and then mailed out to every owner and tenant.

Mr. Bruckner stated that for the Downtown Joplin Alliance (DJA) there is a committee called Economic Vitality Committee. The last year we have been discussing and putting together a Welcome Packet for Downtown property owners. There are a few items given to the business owner, property owners, and tenants in the downtown Joplin area. The DJA committee thought the City could tag along and add a packet. The only concern is the perception that some people may get confusing the DJA as part of the City.

Mr. Walters mentioned that one of the concerns is that DJA and the City are one and not two separate entities. The members of the committee will receive the letter prior to being mailed.

**Item 7 - Old Business**

a. Cemeteries nominations – Thomas Walters

Mr. Walters stated that Osborn Cemetery, Forest Park Cemetery and Parkway Cemetery will be going before the Planning & Zoning Commission on November 9, 2020. We are still working on the Fairview Cemetery; we can not find a plat or legal description.

Ms. Frankoski asked Mr. Walters to walk the commission through the steps after the November 9<sup>th</sup> Planning & Zoning meeting.

Mr. Walters stated that it will go for the first reading December 7, 2020 of City Council and then second and third reading December 21<sup>st</sup>, and become effective January 4, 2021, which is 20 days later and at that time the cemeteries go on the local register.

**Item 8 – New Business**

a. Sign Sub-Committee – Storyboards for Cemeteries

Mr. Walters stated that we need a chairman for this committee. We do have new story boards to write and also a request today for a marker. This committee is in charge of either drafting and creating the story boards or approving the signs.

Ms. Frankoski stated that currently the committee is herself, Ms. Sullivan, and possibly Dr. Mounts would agree to be chair. Dr. Mounts stated he would chair this committee. Mr. Ferguson stated that he would like to be on that committee.

b. CLG Report – Due November 30, 2020

Mr. Walters apologized for not attaching the document. He will send out as soon as he gets back to the office. He does want to make sure that he has all the updated resumes, all he is lacking is Mr. Huffs. Then he will be able to send it before the due date of November 30, 2020.

**Item 9 – Announcements**

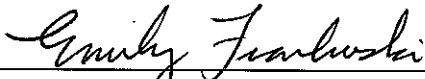
Ms. Frankoski stated that there is one announcement. The Historic Preservation Awards December 8<sup>th</sup> is going virtual.

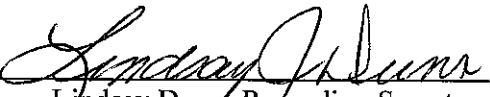
Mr. Ferguson stated that he is taking Mt. Hope Cemetery to Webb City Planning & Zoning Commission, which will be Webb City's first Historical nomination to their Planning and Zoning Commission.

**Item 10. - Adjournment:**

**MR. BRUCKNER MOVED, SECONDED BY MR. FERGUSON THAT THE MEETING BE ADJOURNED. THE MOTION CARRIED,**

Ms. Frankoski adjourned the meeting.

Approved   
Emily Frankoski, Vice Chairperson

Approved   
Lindsay Dunn, Recording Secretary