



Finance Department
602 S. Main Street
Joplin, Missouri 64801
(417) 627-2955
(417) 624-4620 (Fax)

City Utility Service Auto Pay Enrollment Form

Form with fields: YOUR NAME (AS SHOWN ON BILL):, SERVICE ADDRESS:, TELEPHONE NUMBER:, BILLING ACCOUNT NUMBER:

CHECK APPROPRIATE ENTRY:

- NEW ENROLLMENT - Complete and sign this form. Attach a voided check or bank document with routing and account number.
CHANGE OF ACCOUNT AND/OR FINANCIAL INSTITUTION - Complete and sign this form. Attach a voided check or bank document for your NEW bank account.
CANCEL AN ACCOUNT AND/OR FINANCIAL INSTITUTION - Complete and sign this form.
Was your auto pay set up online? YES NO

NAME OF BANK OR FINANCIAL INSTITUTION:

ADDRESS OF FINANCIAL INSTITUTION:

BANK'S ROUTING NUMBER:

BANK ACCOUNT NUMBER:

CHECK ONE: Checking Account Savings Account

AUTHORIZATION STATEMENT

I hereby authorize the City of Joplin and the financial institution listed above to withdraw payment for my city utility bill electronically from my account each month I incur charges. This authority will remain in effect until I have signed a new authorization or upon final payment after termination of services. I understand that any changes may take up to 2 weeks to process.

SIGNATURE

DATE

ATTACH YOUR VOIDED CHECK OR BANK MEMO HERE