LOCAL HISTORIC LANDMARK NOMINATION FORM

LOCATION
Address: __________________________________________________________
Property Name (historic or common): __________________________________

OWNER INFORMATION
Name:_________________________________________________________ Phone: __________________
Address: _______________________________________________________

FORM PREPARED BY (If other than owner)
Name:_________________________________________________________ Phone: __________________
Address: _______________________________________________________
Relationship to Owner: __________________________________________
*A notarized letter of consent from the legal owner is required.

CLASSIFICATION
Present Use: ______ Historic Use (if known):
Public or Private: __________ Occupied or Unoccupied: __________

ARCHITECTURAL and PHYSICAL DESCRIPTION (attach a separate sheet if needed)
Construction Date: ________
Architect and/or Builder (if known): ___________________________
Building Materials (foundation, walls, roof, etc.): ________________________
Architectural Style: _______________________________________________
Site Description (property and surrounding area): _______________________

HISTORICAL SIGNIFICANCE
(*Must meet at least one of the following, but please provide a brief description of how the
nominated landmark meets the significance for any requirement that applies below – attach a
separate sheet if needed).

1. Its character, interest, or value as part of the development, heritage, or cultural
characteristics of the community, county, state, or country: ______________________________
________________________________________________________________________________
________________________________________________________________________________

2. Its location as a site of a significant local, county, state, or national event: ______________
________________________________________________________________________________
________________________________________________________________________________

3. Its identification with a person or persons who significantly contributed to the development
of the community, county, state, or country: ______________________________
________________________________________________________________________________
________________________________________________________________________________

4. Its embodiment of distinguishing characteristics of an architectural style valuable for the
study of a period, type, method of construction, or use of indigenous materials: ____________
________________________________________________________________________________
________________________________________________________________________________

5. Its identification as the work of a master builder, designer, architect, or landscape architect
whose individual work has influenced the development of a community, county, state, or
country: ______________________________
________________________________________________________________________________
________________________________________________________________________________

6. Its embodiment of elements of design, detailing, materials, or craftsmanship that render it
architecturally significant: ______________________________
________________________________________________________________________________
________________________________________________________________________________

7. Its embodiment of design elements that make it structurally or architecturally innovative:
________________________________________________________________________________
________________________________________________________________________________

8. Its unique location or singular physical characteristics that make it an established or familiar
visual feature: ______________________________
________________________________________________________________________________
________________________________________________________________________________
9. Its character as a particularly fine or unique example of a utilitarian structure, including, but not limited to, farmhouses, gas stations, or other commercial structures, with a high level of integrity or architectural significance:


10. Its suitability for preservation or restoration:


(Any structure, property, or area that meets one or more of the above criteria shall also have sufficient integrity of location, design, materials, and workmanship to make it worthy of preservation or restoration. Ord. No. 86-31, ’1, 3-17-86)

SUPPORTING DOCUMENTS
  A. Bibliography – Please provide a list of all sources used to complete this nomination form.
  B. Photographs – Please provide current photographs of the property, as well as historic photographs (if available).
  C. Any other sources (such as maps, newspaper clippings, etc.) that help support the nomination as a local historic landmark.

Please submit completed nomination forms to:

Planning & Community Development
Joplin City Hall
602 S. Main Street
Joplin, MO 64801

Please sign below once the nomination form is complete and ready for submittal:

Printed Name: ________________________________________________________________

Signature: ___________________________________________ Date: ________________

*If the property owner would additionally desire a historic marker to be placed on the property, please complete and submit the following application with this Local Landmark Nomination Form.
Local Landmark Marker Application Form

Name: ___________________________________________________________________________

Date: ___________________________________________________________________________

Address: _________________________________________________________________________

Phone: __________________________________________________________________________

Address of Historic Property: ______________________________________________________

Property Owner (if different from above): _____________________________________________

Historic Title/ Name of Property: ___________________________________________________

Date of Original Construction: ______________________________________________________

Historic District (if applicable): _____________________________________________________

All historical data is subject to verification. Applicants will be notified by letter if there is a discrepancy in the verification process.

A metal pole will be provided with the installation of the marker, or the property owner may place their own post.

☐ I wish to use the pole provided by the city

☐ I am requesting to install my own post. Attached is a picture and description

Please return both pages of this application to the Historic Joplin Preservation Commission. Allow 6-8 weeks for processing and printing

Thank you,
Historic Joplin Preservation Commission

Above: Local Landmark sign with a Murphysburg designation. Please note properties not in designated districts will not specify a designation in the lower right-hand corner.
Local Landmark Marker Display Guidelines

In order to maintain a consistent use and display of the Local Landmark Markers, the Joplin Historic Preservation Commission (JHPC) has set forth the following Display Guidelines:

**Pole/Standard:**
A metal pole will be provided with the installation of the marker. An alternative post/standard may be utilized by the property owner at their own expense. HJPC will approve such poles based on the following criteria:

1. The style of the post/standard must complement the individual architectural style of the building, home, site or structure. For example: a Victorian post/standard for a Victorian structure, a Craftsman post/standard for a Craftsman Bungalow.
2. The height of the marker and post should be no higher than six (6) feet.

**Marker Installation:**
- Markers shall be installed on the outside edge of the property line at a distance no less than two (2) feet and no more than eight (8) feet from the sidewalk.
- At intersections, the Marker must be placed on the corner of the property facing the intersection. All other Markers must be placed facing the street.
- The height of the Marker and post should be no higher than six (6) feet.

**Maintenance:**
- Markers shall be maintained to be free of obstructions and clearly visible.
- Maintenance, replacement, repair due to weather, vandalism etc., of the marker is the responsibility of the property owner.

**Continued Use:**
- Markers are the property of the Historic Joplin Preservation Commission.
- Markers may not be removed without the approval of the HJPC.
- Any change in the display location of the marker and post shall be submitted in writing to the HJPC for approval.

I have read and agree to the above guidelines.

Name: ______________________________________

Date: _________________________________