

**MINUTES  
CAPITAL IMPROVEMENT AND PUBLIC SAFETY  
SALES TAX OVERSIGHT COMMITTEE  
REGULAR MEETING  
May 18, 2022  
3:30 P.M.**

**Call to order:**

The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, May 18, 2022. Present were committee members, Jamie Booker-Noman, Ken Copeland, Trevor Frerer, Fred Osborn, Todd Patterson, and Gregg Wilkerson. Absent: Lori Haun, Stan Heater, and Charles McGrew. Motion by Fred Osborn, second by Jamie Booker-Norman to excuse those absent. Motion passed. City Staff present were Leslie Haase, Finance Director; Rob Beachner, Capital Improvement Project Manager; Steven Martinez, Engineer; Dan Johnson, Assistant Public Works Director; Brian Lewis, Assistant Police Chief.

**Approval of minutes:** Motion by Ken Copeland second by Gregg Wilkerson to approve the February 16, 2022, minutes. Motion passed.

The board welcomed new members Trevor Frerer and Todd Patterson.

Reports were done out of order due to some staff having other obligations.

**Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax:** Finance Director Leslie Haase distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

**Phase I has been completed.**

**Report #3: Phase II:** Park's stormwater: we have received \$864,044 in sales tax, we have spent \$80,595 on projects, paid the TIF developers \$22,995, we still have \$1,460,876 projected on the parks side to close out those projects. On the stormwater side, we brought in \$1,243,381 in sales tax, we have spent on projects \$413,696, paid the TIF developers \$33,091, we still are projecting to spend almost \$4.4 million on remaining projects.

**Report #4: Parks Projects:** On the Parks projects we still have a little bit of annual maintenance left before we move to the next program. We have a playground set to upgrade at the Athletic Complex and then we have the two trails; McClelland to Town Green via Tin cup and the Low Water Bridge to Grand Falls trail, and then the Parks projects will be complete.

**Report #4: Storm Water Projects:** On the storm water side we are still working on the minor system improvements; the ditch & detention, catch basin. We still have culvert improvements: Lone Elm & Murphy, culvert improvement on Connecticut, channel improvement at Canterbury ditch, the ditch & culvert improvement at 4<sup>th</sup> & School and the ditch improvements at 2<sup>nd</sup> & Oliver/McCoy.

**¼ Cent Parks/Storm water Summary:** Detail that goes along with Parks side of the project. The blue highlights show the projects that need to be completed, the grey are the projects that have been completed. This report shows the only thing left at the Athletic Complex is the playground set.

**Report #6: Parks:**

Parks Director Paul Bloomberg was not in attendance to give this report; nothing new to report the trail information will be covered by PW department, Dan Johnson.

**Tin Cup Trail (phase 1):** Public Works is working on this project; Dan Johnson provided the progress on this trail.

**Low Water Bridge to Grand Falls Trail:** Public Works is working on this project; Dan Johnson provided the progress on this trail.

**Athletic Complex Improvements (playground):** Playground is in good structural condition. Just need to update pieces to the playground; and add a new amenity. Nothing to report at this time.

**Storm water Report:**

**Report 5:** Dan Johnson presented the storm water report; totals are as follows:

**Stormwater Maintenance Spending:** Personnel 13%, operations 13%, projects 2%, over all we are at 9%.

**Major storm water project status:**

**Project Name:**

**Lone Elm and Murphy Blvd:** Project has been bid out. Contractor, Jeff Asbell Excavating & Trucking, lowest most responsive bid. Agreement to council on January 18<sup>th</sup> meeting. Contracts and bonds executed. Construction anticipated to begin late June/early July. Project anticipated to begin mid-March. Murphy Boulevard to be closed for duration of project (90 days).

**Ditch & Culvert Improvements:** Connecticut between 32<sup>nd</sup> & 35<sup>th</sup>, as well as 35<sup>th</sup> & 37<sup>th</sup> have been integrated into the Connecticut widening project with the right-of-way acquisition having been completed and utility relocation ongoing. Project to advertise summer 2022. Replacement of open ditch with an enclosed storm sewer system on the east side of Connecticut.

**Canterbury Ditch:** 3rd to 7th, this project is currently under design by the City's consultant, Olsson. Design plans completed. Public meeting held on February 10th, 2022. All easements have been acquired. Awaiting confirmation from the utility company before advertising for construction. Project advertisement anticipated in June 2022.

**4<sup>th</sup> & School:** This project has been broken into two phases. Phase 1 is completed; Phase II construction substantially. Contractor D&E Plumbing and Heating, working on punch list items to close out the contract. MNA Railroad to upgrade railroad crossing on 3<sup>rd</sup> and 4<sup>th</sup> street on a separate project.

**2nd & Oliver:** Plans designed in house and are 100% complete. Storm sewer improvements to alleviate nuisance flooding at the intersection of 3<sup>rd</sup> and Oliver. Construction began March 2022 using the City's on-call infrastructure contractor, Goins Enterprises, (CB2021-132). Storm sewer installation has been completed. Project 95% complete with remaining item being the resurfacing of the storm sewer trench, which will be completed using the City's overlay contractor, Blevins Asphalt, in June.

**Minor System Improvements:**

**On Call Tree Removal:** On call tree removal service for the removal of trees deemed detrimental to city stormwater infrastructure (such as curb and gutter catch basins, etc.) Contract has been renewed for another year. Work continues on an on-call basis with the removal of several trees utilizing this contract. Contract to be utilized for the removal of trees on Main Street identified for replacement.

**Emergency Stormwater Projects:**

**10<sup>th</sup> & Main Ditch & Culvert Improvement/Replacement:** Construction agreement with Southwest Missouri Traffic Management Inc. passed by council on August 2<sup>nd</sup> meeting. Construction underway and approximately 90% complete. Intersection of 10<sup>th</sup> and Main to be affected by signal work related to project construction. North and South bound traffic on Main Street will have yellow traffic light condition while East and West bound traffic on 10<sup>th</sup> street will operate under flashing red condition due to temporary removal of traffic signal on southwest corner of intersection. In anticipation of a future streetscape project, a district delineation plaque and pavers to be installed on Main Street sidewalk to be consistent with future streetscape. In coordination with City stormwater project, MNA railroad to replace 10<sup>th</sup> street crossing on a separate project. MNA's improvement will include installation of concrete panels to tie into the City's new sidewalk

**Completed Projects Minor System Improvement Projects:**

**Murphy Boulevard Joplin Creek Repair:** The project pertains to the removal and replacement of undermined concrete bottom of Joplin Creek on Murphy boulevard by the low water bridge. Project also consists of bank stabilization repairs. Construction has been completed under the City's on-call infrastructure contract CB2021-132.

**Stormwater Management Masterplan Update:** Conduct an update to the City's Stormwater Management Master Plan by Burns & McDonnell in 1998 and the supplemental masterplan by Allgeier Martin Associates in 2008. Work on Masterplan update by Olsson is complete. GIS update has been completed and deliverable received.

**Report #7, 8, 9 & 10: Capital Improvement Sales Tax:** Finance Director Leslie Haase presented:

**Financials: Report #7, Phase I:** We do not have any more revenue coming in, we still just have one project left. Our project cost to date is \$21,438 for the year. We still have \$462,901 remaining in projects.

**Report #8: Capital Improvement Sales Tax Fund Phase I:** Existing traffic signal upgrades that are still slated to finish.

**Report #9: Capital Improvement Sales Tax Fund Phase II:** We have brought in \$3,161,137 in sales tax so far this year, interest income of \$4,161.43. We sold property that was originally purchased with these funds, the rest of the property that was purchased, we sold for \$17,000, we have received \$276,727 in local government participating funds. Our project cost to date is \$1,441,426, paid the TIF developers \$78,521 and we still have almost \$35.9 million in projects left to do.

**Report#10: Capital Improvement II Projects:** Three projects completed: Connecticut overpass at I-44, Jackson-bridge replacement at Shoal Creek and Schifferdecker-new bridge at Turkey Creek.

**C.I.S.T II-(2015-2025) Project Status:**

**Completed Projects:** Maiden Lane R/R crossing, 20<sup>th</sup> & Murphy realignment, Intersections of 32<sup>nd</sup> and Connecticut and 32<sup>nd</sup> and Indiana-MODOT projects, these are complete and open to traffic, as well as I-44 Overpass and two bridges (Jackson Ave and Zora bridge over Turkey Creek).

**CIP Master Plan:** RFQ for engineering services was advertised on January 29<sup>th</sup> to develop a CIP Master Plan, with qualification submittals due on February 17<sup>th</sup>. Responses will be reviewed and scored by selection committee prior to meeting with selected consultant to discuss scope and negotiate contract. Consultant's scope will include providing the city with a comprehensive list of proposed projects for possible inclusion in the next Capital Improvements Program. Received one response to the RFQ from Olsson. Agreement has been approved by City Council and executed by the city.

**Facilities Master Plan:** Request for Qualifications (RFQ) for architectural services was advertised on February 5<sup>th</sup> to develop a City of Joplin Facilities Master Plan, with qualification submittals due on February 23<sup>rd</sup>. Received one response to the RFQ from the team of SFS Architecture and Corner Greer and Associates. Response was reviewed and scored by selection committee prior to meeting with consultant to discuss scope and negotiate contract. Agreement with SFS Architecture has been approved by City Council and executed by the city. Consultant will assess City owned and maintained facilities and will also provide recommendations for required maintenance staffing and annual maintenance budget for the facilities as well.

**Current projects:**

**4<sup>th</sup> & Murphy Intersection/Signal Improvements:** Project to review existing intersection design and traffic signals. Have entered into contract with Olsson to begin preliminary designs for new signals and possible intersection modifications. Survey has been completed, and 60% ROW plans are currently in development. Public meeting was held July 22. 30% design plans have been received and reviewed with comments provided to consultant. Consultant is currently working on 80% plans.

**Roadway - 32<sup>nd</sup> Street -Schifferdecker to Country Club Road:** Improve from 2 lanes to 3 lanes. Construction started in early December with the contractor clearing trees in the 32<sup>nd</sup> St. ROW. In mid-December Country Club Drive was closed north of 32<sup>nd</sup> St. for 2 weeks while a new sanitary sewer line was installed. In mid-January 32<sup>nd</sup> St. was closed for phase 1.1, from Schifferdecker to the Westberry entrance. Installation of new sanitary sewer system has been completed, and the lift station has been de-commissioned. Storm sewer installation is nearly complete in phase 1.1, and relocation of utilities is on-going. Waterline connection at 32<sup>nd</sup> and Schifferdecker occurred the week of 5/9.

**Roadway- 32<sup>nd</sup> Street- Country Club to Central City Road:** Improve from 2 lanes to 3 lanes. Construction started in early December with the contractor clearing trees in the 32<sup>nd</sup> St. ROW. In mid-December Country Club Drive was closed north of 32<sup>nd</sup> St. for 2 weeks while a new sanitary sewer line was installed. In mid-January 32<sup>nd</sup> St. was closed for phase 1.1, from Schifferdecker to the Westberry entrance. Installation of new sanitary sewer system has been completed, and the lift station has been de-commissioned. Storm sewer installation is nearly complete in phase 1.1, and relocation of utilities is on-going. Waterline connection at 32<sup>nd</sup> and Schifferdecker occurred the week of 5/9.

**Neighborhood Transportation Improvement:**

**Annie Baxter-** Project was completed to improve ADA accessibility by replacing sidewalks, curb & gutter, and ADA Ramps in the 1800 block of Annie Baxter Avenue. Work was completed by City forces along with the City's on call infrastructure contractor.

**Street surface repair:**

**Pennsylvania railroad crossing** met with MNA: City Street crew has made temporary asphalt patch. City staff met with MNA representatives to discuss maintenance schedule. Repairs for 10<sup>th</sup> & Pennsylvania, along with multiple other crossings are scheduled for the spring and summer of 2021. Some crossing will receive additional upgrades in 2022. MNA has recently completed repairs to crossings at 9<sup>th</sup> and Florida, 9<sup>th</sup> and Connecticut, and multiple locations along 10<sup>th</sup> Street west of Wall Avenue. North crossing at 10<sup>th</sup> & Pennsylvania has been removed and paved back by MNA. MNA anticipated performing additional crossing repairs later this year.

**Intersection Improvements:**

**Connecticut & 32<sup>nd</sup> Street to I-44 Overpass:** Project will improve from 2 lanes to 5 lanes. Met with property owners for input on project. Selection process for an Engineering Consultant complete. Project is in R/W phase and a second public meeting was held for public comment on the design. Final R/W plans have been received and are currently being reviewed by City staff. Work authorization for final design with Bartlett and West has been executed. Additional public meeting held on 2/23. ROW acquisition has been completed and discussions with utility companies for relocations are on-going. Utility companies have been informed that the city plans to bid this project out in June or July of this year, and relocations need to be completed by this time.

**Connecticut Avenue from I-44 Overpass to 44<sup>th</sup> Street:** Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood on the portion of the project south of Overpass. Project bid in March 2019 and was awarded to D&E Plumbing and Heating out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

**44<sup>th</sup> St. from Range Line to Connecticut:** Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood. Project bid in March 2019 and was awarded to D&E Plumbing out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

**Rangeline to MO 249:** Split in 3 phases. Met with Property owners for input on Project. Consultant completed Conceptual Design Phase. Met with Property owners on Conceptual Design. Consultant has completed Preliminary Design phase. Met with Property owners on Preliminary Plans. Work authorization with Olsson for design of "Phase 1" of the project has been executed, and design work is underway. Phase 1 consists of intersection of Zora and Duquesne. Have met with property owners at the intersection of Zora & Duquesne. Conceptual plan for roundabout layout has been approved. ROW plans for phase 1 work have been received and approved. Appraisals and ROW negotiations for phase 1 are on-going. Scoping meeting held with Olsson to discuss options for phases 2 and 3. Preliminary plans for phases 2 and 3 are being developed.

**6<sup>th</sup> & Virginia:** Parking Garage modifications: consultant selection tentatively set for 2021. Responses to RFQ for consultant design services have been received, and consultant has been selected. Scoping meeting with consultant was held. Agreement with consultant has been executed, and initial structural analysis has been completed. Structural analysis has been completed, plans for proposed repairs have been delivered to the city. Meetings with property owners have been held, with additional meetings planned.

**20<sup>th</sup>-Schifferdecker to Country Club Road:** Right of Way. Consultant selection tentatively set for 2022.

**20<sup>th</sup>-Schifferdecker to Country Club Road:** 3 lanes. Consultant selection tentatively set for 2022.

**Review of Report #12: Public Safety Sales Tax:**

Mrs. Haase started with Report 12: Beginning fund balance is \$12.3 million, collected sales tax so far of \$4.2 million, paid out for the streetlights \$110,489, paid out for the Police department just over \$2.1 million, Fire department just over \$1.3million, Public Safety Training center \$131,521, paid out to the TIF developer \$106,565 for total expenditures of just over \$3.8 million, net change in fund balance of just about \$380,000 for an ending fund balance of almost \$12.7 million.

**Report#13:** We still have the 12 Firefighters for the additional station to hire as we build that; that is out to bid for construction, we should be bringing that to Council fairly quickly.

**Police & Fire: Police Department update #14** presented by Brian Lewis.

As of May 13, 2022, the department has 16 total openings, with six of those openings being public safety tax officer positions. We currently have 5 applicants in the background process who is a POST certified candidate. We are now doing officer applicant testing as applicants become available.

<u>Total Authorized</u>	<u>110</u>
<u>Current Openings</u>	<u>16</u>
<u>Officers in Field Training</u>	<u>9</u>
<u>Administrative Leave</u>	<u>1</u>
<u>Military Deployments</u>	<u>1</u>
<u>Light Duty Officers</u>	<u>5</u>
<u>Total shortage</u>	<u>32</u>
<u>Current Available Officers</u>	<u>78</u>

Police Public Safety Tax capital purchases planned for this budget year are the following:

13 Replacement squad vehicles, including equipment (vehicles have been received and waiting on completion of equipment installation, still waiting on a few equipment pieces to arrive). 13 Replacement In-car video systems, (awaiting purchasing-new models are requiring upgraded server) 8 Replacement Radar units purchased and received, 6 Body cameras and accessories (awaiting purchasing-new models are requiring upgraded server) 2 replacement covert pole cameras purchased and received (awaiting sim card installation) 3 replacement computers purchased, conversion of police CAD and RMS to new software system-contract signed last week. Project to begin in the coming months. Breaching door system-currently on order, Simulator rifle insert prices increased over budgeted amount and awaiting budget adjustment. Scenerio Based Foam Prop Furniture-prices increased over budgeted amount and awaiting budget adjustment.

**Pension Sales Tax:** As of the end of April, Balance sheet; we have \$2.5 million in cash, we have the sales tax receivable from the end of last year, we are reserving just over \$1.6 million for the Gap cost and \$887,000 for the LAGERS buydown. Income statement: in sales tax we have collected almost \$4.2 million, we have started the Use tax collections: \$42,000 in use tax, we have contributed to the Pension plan \$3.3 million, and almost \$80,000 in Gap cost.

**Schedule next meeting of the oversight committee:**

The next meeting of this committee will be held on Wednesday, August 17, 2022, at 3:30 p.m.


**Adjournment:**

Motion by Fred Osborn, second by Todd Patterson to adjourn. Motion passed.

With there being no further business before the board meeting was adjourned at 4:11 p.m.



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Lori Haun, Chairman



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Roschelle Forsythe, Secretary