

**MINUTES  
CAPITAL IMPROVEMENT AND PUBLIC SAFETY  
SALES TAX OVERSIGHT COMMITTEE  
REGULAR MEETING  
May 19, 2021  
3:30 P.M.**

**Call to order:**

The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, May 19, 2021. Present were committee members, Jamie Booker-Noman, Les Cypret, Lori Haun, Stan Heater, Charles McGrew, Fred Osborn, and Gregg Wilkerson. Absent: Josh Bard and Tom Franz. Motion by Charles McGrew, second by Fred Osborn to excuse those absent. Motion passed. City Staff present were Leslie Haase, Finance Director; Paul Bloomberg, Parks Director; Steven Martinez, Engineering; Rob Beachner, Capital Improvement Project Manager; Sloan Rowland, Police Chief; and Jim Furgerson, Fire Chief.

**Appoint chairman:** Gregg Wilkerson made a motion to nominate Lori Haun, second by Fred Osborn, there were no other nominations. Motion passed.

**Approval of minutes:** Motion by Les Cypret, second by Fred Osborn to approve the November 18, 2020 minutes. Motion passed. The February meeting was cancelled due to weather.

Welcomed and introduced new board member Jamie Norman.

**Note:** Due to people having prior commitments-the reports were reviewed in different order; beginning with report #12 public safety sales tax.

**Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax:** Director Haase distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

**Phase I has been completed.**

**Report #3: Phase II:** Parks stormwater; in sales tax we have collected just over \$814,000 on the parks side. We had some CARES Grant money of \$9,000. We spent \$354,900, paid the TIF developers just over \$25,000, we still have about \$1.5 million in projects remaining. On the stormwater side our sales tax collections were just over \$1.1 million, we had a Grant of \$33,946, we spent almost \$603,000, paid the TIF developers \$36,115 and still have \$6.5 million in projects.

**Report #4: Parks Projects:** No Parks projects completed this quarter.

**Report #4: Storm Water Projects:** No Storm Water projects completed this quarter.

**¼ Cent Parks/Storm water Summary:** Detail that goes along with Parks side of the project. The blue highlights show the projects that need to be completed, the grey are the projects that have been completed.

**Report #6: Parks:**

Parks Director Paul Bloomberg presented the Parks Update.

**Trail Amenities (Trail Markers):** Nothing to report currently.

This amount of \$5,100 will most likely be rolled over.

**Trail Maintenance(ATV & Attachments):** We have purchased the ATV, the front mower attachment, gravel grader and trailer for \$19,000. We will use this equipment to maintain the trails at Wildcat Park, Disc Golf Course, Dover Mountain Bike Trails and eventually the new trails that will be added to our park system.

**Athletic Complex Improvements (Playground) \$45,000:** We are inspecting the playground and trying to determine what parts that we need to order to replace. The playground is in good structural condition. Just need to update pieces to the playground.

**Ewert Park Improvements (Landscaping):** This project is complete.

**Landreth Park Improvements (Playgrounds & landscaping) \$90,000:** This project is complete. We were able to finish this playground in mid-April. This is our second inclusive playground in the City of Joplin. The cost of the playground was \$72,819.

**McClelland Park Improvements: (Disc Golf & Landscaping:** We will be ordering mulch soon to put around trees and flower beds and we are finishing up the redesign of the disc golf course by adding a few more tee pads and signage.

**Humphrey Park Improvements: (Landscaping)** We will be ordering mulch soon to put around trees and flower beds.

**Leonard Park Improvements: (Landscaping)** We will be ordering mulch soon to put around trees and flower beds.

**Garvin Park Improvements( Landscaping):** We will be ordering mulch soon to put around trees and flower beds.

**Storm water Report:**

**Report 5:** Steven Martinez reported that the Storm Water Crew time was primarily spent on winter work and maintaining ditches, totals are as follows:

**Crew Hours:** No vacancies this quarter. Have had about \$80,000 in expenses.

**Fuel Costs:** Used 24 gallons of unleaded and 1,030 for diesel.

**Stormwater Maintenance Spending:** Personnel 32%, operations 13%, projects 39%, over all we are at 33%.

**Fuel Costs:** Used 24 gallons of unleaded and 1,030 for diesel.

**Major storm water project status:**

**Project Name:**

**Lone Elm and Murphy Blvd:** This project is currently under design by the City's consultant Allgeier Martin and Associates. 90% plans completed. In Right-of-way phase. Utilities in the process of relocation.

**Ditch & Culvert Improvements:** Connecticut between 32<sup>nd</sup> & 35<sup>th</sup>, as well as 35<sup>th</sup> & 37<sup>th</sup> have been integrated into the Connecticut widening project with Right-of-Way acquisition starting in the Spring of 2021 and construction planned to start in 2022.

**Canterbury Ditch:** 3<sup>rd</sup> to 7<sup>th</sup>, this project is currently under design by the City's consultant Olsson. 60% plans anticipated by end of spring. Public meeting to be held in the summer.

**4<sup>th</sup> & School:** This project has been broken into two phases. Phase 1 is completed; Phase 2 is currently underway. Culverts under 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> street in place.

**2<sup>nd</sup> & Oliver:** Currently undergoing survey. This project is scheduled for design in 2021. Construction scheduled for late 2021.

**Minor System Improvements:**

**Stormwater Management Masterplan Update:** Conduct an update to the City's Stormwater Management Master Plan by Burns & McDonnell in 1998 and the supplemental masterplan by Allgeier Martin Associates in 2008. Olsson has been secured as the consultant to work on the project. Partial funding for the stormwater masterplan updated secured from DNR grants. Work on Capital Improvement Project list complete. Draft of complete masterplan expected to be available for City staff review by end of May. GIS deliverables complete by end of May.

**On Call Tree Removal:** On call tree removal service for the removal of trees deemed detrimental to city stormwater infrastructure (such as curb and gutter catch basins, etc.) Contract has been renewed for another year. Work continues on an on-call basis with the removal of several trees utilizing this contract.

**Miscellaneous Minor System Improvements:** A collection of small minor system improvement projects to be packaged together and bid out for construction. Project has been advertised and currently under construction Project approximately 80% complete.

**Zora and Ozark /Miller Stormwater Improvements:** In-house design of minor system stormwater improvements. Right-of-way acquisition in progress. Project to be completed utilizing the City's On call infrastructure contract.

**10<sup>th</sup> & Chestnut Culvert Replacement:** Project consists of replacement of a failing existing culvert on Chestnut between 9<sup>th</sup> and 10<sup>th</sup> street. Project has been advertised and a contractor, G&G construction, has been acquired. Notice to proceed has been issued for May 17<sup>th</sup>, 2021.

**10<sup>th</sup> & Main Ditch & Culvert Improvement/Replacement:** Project consists of the replacement of a failing existing culvert on Main street between 10<sup>th</sup> & 12<sup>th</sup> street. Design complete. Project to be advertised in the Spring of 2021 with construction scheduled for August 1<sup>st</sup> to mitigate financial impact of business onsite.

**Report #7, 8, 9 & 10: Capital Improvement Sales Tax:**

**Financials: Report #7, Phase I:** We have no more revenue coming in this phase, we did have some expenditures this year; \$68,721.

**Report #8: Capital Improvement Sales Tax Fund Phase I:** Existing traffic signal upgrades that are still slated to finish.

**Report #9: Capital Improvement Sales Tax Fund Phase II:** We brought in almost \$3 million in sales tax. CARES Grant money of \$1,336. Local Government participating Grant of \$276,727. We spent just over \$2.4 million, paid the TIF developer \$85,696 and have almost \$39.7 million in projects remaining.

**Report #10: Capital Improvement II Projects:** We have not completed any projects this quarter.

**C.I.S.T II-(2015-2025) Project Status:**

**Completed Projects:** Intersections of 32<sup>nd</sup> and Connecticut and 32<sup>nd</sup> and Indiana-MODOT projects, these are complete and open to traffic.

**Main Street & Downtown Signal upgrade:** New project to ultimately remove all existing copper wire interconnect circuits and replace with new fiber optic cable, connecting all downtown traffic signals. Project is in preliminary phase at this time, with future meetings being scheduled with Liberty Utilities and City personnel to develop plans for moving forward.

**4<sup>th</sup> & Murphy Intersection/Signal Improvements:** Project to review existing intersection design and traffic signals. Have entered into contract with Olsson to begin preliminary designs for new signals and possible intersection modifications. Survey has been completed, and 60% ROW plans are currently in development. Public meeting will be scheduled soon.

**Roadway - 32<sup>nd</sup> Street -Schifferdecker to Country Club Road:** Improve from 2 lanes to 3 lanes. Met with Property owners for input on project. Met with Property owners for input on Conceptual Plan. Consultant Conceptual Design Phase Complete. Met with Property owners for input on Preliminary plans. Public open house meeting for input on Preliminary Plans. Tiger grant application 2016 not selected. Public meeting was held May 23, 2019. Additional Public Meeting was held on October 15, 2020. ROW acquisitions are continuing. Project advertised for bids on 4/24. Pre-bid conference held on 5/13. Bid opening scheduled for 6/3. Construction to commence this summer.

**Roadway- 32<sup>nd</sup> Street- Country Club to Central City Road:** Improve from 2 lanes to 3 lanes. Met with Property owners for input on project. Met with Property owners for input on Conceptual Plan. Consultant Conceptual Design Phase Complete. Met with Property owners for input on Preliminary plans. Public open house meeting for input on Preliminary Plans. Public meeting was held on May 23, 2019 and additional meeting was held on October 15,2020. Tiger grant application 2016 not selected. ROW negotiations are on-going. Project advertised for bids on 4/24. Pre-bid conference held on 5/13. Bid opening scheduled for 6/3. Construction to commence this summer.

**Neighborhood Transportation Improvement:**

**Pennsylvania railroad crossing** met with MNA; City street crew has made temporary asphalt patch. City staff met with MNA representatives to discuss maintenance schedule. Repairs for 10<sup>th</sup> & Pennsylvania, along with multiple other crossings are scheduled for the spring and summer of 2021. Some crossing will receive additional upgrades in 2022. Repairs at 10<sup>th</sup> & Murphy Ave., and 10<sup>th</sup> & Picher have been completed.

**Intersection Improvements:**

**Connecticut & 32<sup>nd</sup> Street to I-44 Overpass:** Project will improve from 2 lanes to 5 lanes. Met with property owners for input on project. Selection process for an Engineering Consultant complete. Project is in R/W phase and a second public meeting was held for public comment on the design. Final R/W plans have been received and are currently being reviewed by City staff. Work authorization for final design with Bartlett and West has been executed. Additional public meeting held on 2/23 in the Council Chambers. Appraisals have been completed, and ROW negotiations and easement acquisition is on-going.

**Connecticut Avenue from I-44 Overpass to 44<sup>th</sup> Street:** Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood on the portion of the project south of Overpass. Project bid in March 2019 and was awarded to D&E Plumbing and Heating out of Nixa. Grading, storm sewer, sidewalk and median operations are on-going. Phase 1 asphalt paving occurred in late 2019. All asphalt base course has been placed. New traffic signal work at Rangeline is complete, and intersection of 44<sup>th</sup> St. at Rangeline has been re-opened to traffic. Sidewalks and other concrete items will be completed soon, with final grading and seeding to follow. Final asphalt surfacing tentatively scheduled for June 1, with pavement markings installed immediately following pavement completion.

**44<sup>th</sup> St. from Range Line to Connecticut:** Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood. Project bid in March 2019 and was awarded to D&E Plumbing out of Nixa. Grading, storm sewer, sidewalk and median construction operations are on-going. Phase 1 asphalt paving occurred late 2019. All asphalt base course has been placed. New traffic signal work at Rangeline is complete, and intersection of 44<sup>th</sup> St. at Rangeline has been re-opened to traffic. Sidewalks and other concrete items will be completed soon, with final grading and seeding to follow. Final asphalt surfacing tentatively for June 1, with pavement markings installed immediately following pavement completion.

**Rangeline to MO 249:** Split in 3 phases. Met with Property owners for input on Project. Consultant completed Conceptual Design Phase. Met with Property owners on Conceptual Design. Met with property owners on Conceptual Design. Constultant has completed Preliminary Design phase. Met with Property owners on Preliminary Plans. Work authorization with Olsson for design of "Phase 1" of the project has been executed, and design work is underway. Phase 1 consists of intersection of Zora and Duquesne. Have met with property owners at the intersection of Zora & Duquesne. Conceptual plan for roundabout layout has been approved. ROW plans for phase 1 work are nearly complete. Agreement with Olsson for design of phases 2 and 3 has been approved by City council and will be executed soon.

**6<sup>th</sup> & Virginia:** Parking Garage modifications: consultant selection tentatively set for 2021. Responses to RFQ for consultant design services have been received, and consultant has been selected. Scoping meeting with consultant is being scheduled at this time.

**20<sup>th</sup>-Schifferdecker to Country Club Road:** Right of Way. Consultant selection tentatively set for 2022.

**20<sup>th</sup>-Schifferdecker to Country Club Road:** 3 lanes. Consultant selection tentatively set for 2022. Plan to procure for survey services in 2021.

**Review of Report #12: Public Safety Sales Tax:**

Mrs. Haase started with Report 12: This is the second quarter; we are 6 months into the fiscal year. Our beginning fund balance was just over \$9.7 million. We brought in just over \$3.9 million in revenue. We spent almost \$79,000 on streetlights. We've spent just over \$1.4 million in the Police department, just over \$1 million in the Fire department, \$148,000 in the Public Safety training center. Paid the TIF developer \$116,000, total expenditures almost \$2.9 million, with an ending fund balance just over \$10.8 million.

**Report#13:** Actual break down of projects. Operational side: 2 things remaining are station 7, will hire additional firefighters, and streetlights. We our currently working with Liberty on this project to see what streetlights they are able to install. On the Capital side: the only thing left is the East side fire station, and the equipment that goes along with it.

**Police & Fire: Police Department update #14** presented by Sloan Rowland.

As of May 5, 2021, The department has 16 total openings, with six of those openings being public safety tax officer positions. We currently have 13 applicants in the background process who are not P.O.S.T certified candidates. With the recent implementation of a Recruitment Incentive program for certified Officer candidates, we are anticipating some additional applicants with experience.

<u>Total Authorized</u>	<u>110</u>
<u>Current Openings</u>	<u>16</u>
<u>Officers in Field Training</u>	<u>5</u>
<u>Trainees Spring Academy</u>	<u>1</u>
<u>Military Deployments</u>	<u>1</u>
<u>Light Duty Officers</u>	<u>3</u>
<u>Total shortage</u>	<u>26</u>
<u>Current Available Officers</u>	<u>84</u>

Police Public Safety Tax capital purchases planned for this budget year are the following:

6 Replacement squad vehicles, including equipment. (equipment received, anticipate vehicles by late summer), 6 Replacement In-car video systems, (purchased and received), 6 Replacement Radar units (purchased and received), 5 Body cameras and accessories (purchased and received), 20 Replacement tasers, 1 Mobile Drug screener (eliminates the need for field testing kits, eliminates officer exposure to dangerous substances) purchased and received, Digital Evidence Server (phase two of project to retain and manage audio/visual evidence) purchased and received, Upgrade of interview rooms recording system to digital. (completed), 2 Computer work stations for investigators( in progress), K9 training cargo container(completed) Faro crime scene and crash reconstruction diagram equipment (purchased and received).

**Fire Chief Jim Furgerson – Report #15:** presented the Fire Department update. Currently all our Public Safety Tax positions are full, and we currently have no vacancies department wide. We are currently in the process of working with an architect for the future Station 7 and I anticipate us going to City Council with a bill in late June or early July once that selection has been solidified and all parties notified. Notable future capital items for next fiscal year will be Station 7, Engine 7, and Brush 7. We also look at hiring the personnel to staff Station 7 at some point next year and that will be solidified once we have a timeline in place of that station opening. We have applied for a SAFER Grant which will help bear some of the cost of those personnel for the first three years.

**Pension Sales Tax:** Balance sheet as of April 30 we had \$1.7 million in cash. Income statement; current collections \$650,848. For the year just over \$3.9 million, for the month we sent \$516,000 to the pension plan and for the year just over \$3 million.

Chairman Lori Haun will present the semi-annual report at the June 21<sup>st</sup> Council meeting,


**Schedule next meeting of the oversight committee:**

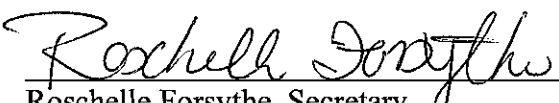
The next meeting of this committee will be held on Wednesday, August 18, 2021 at 3:30 p.m.

**Adjournment:**

Motion by Gregg Wilkerson, second by Fred Osborn to adjourn. Motion passed.

With there being no further business before the board meeting was adjourned at 4:19 p.m.

  
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Lori Haun, Chairman

  
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Roschelle Forsythe, Secretary