

MINUTES
CAPITAL IMPROVEMENT AND PUBLIC SAFETY
SALES TAX OVERSIGHT COMMITTEE
REGULAR MEETING
August 18, 2021
3:30 P.M.

Call to order:

The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, August 18, 2021. Present were committee members, Josh Bard, Jamie Booker-Noman, Les Cypret, Lori Haun, Charles McGrew. Absent: Stan Heater, Fred Osborn and Gregg Wilkerson. Motion by Charles McGrew, second by Josh Bard to excuse those absent. Motion passed. City Staff present were Leslie Haase, Finance Director; AJ Whister, Assistant Finance Director; Paul Bloomberg, Parks Director; Rob Beachner, Capital Improvement Project Manager; Dan Johnson, Assistant Public Works Director; David Hertzberg, Public Works Director; Sloan Rowland, Police Chief; and Mark Cannon, Interim Fire Chief.

Approval of minutes: Motion by Les Cypret, second by Josh Bard to approve the May 19, 2021 minutes. Motion passed.

Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax: Assistant Finance Director AJ Whistler distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

Phase I has been completed.

Report #3: Phase II: Park's stormwater; in sales tax we have collected \$1,278,360 on the parks side. On the stormwater side our sales tax collections were \$1,839,592. We had a DNR Grant on the stormwater side of \$33,946. We also had some CARES Grant money on the Parks side of \$9,114. On the expenditure side; on the Parks side actual cost to date \$449,430, on stormwater, \$1,024,217. Actual TIF/Transfer payments to Developer to date on parks side \$30,398, on stormwater side \$43,744. Remaining estimated project costs for parks \$1,523,284; on stormwater \$6,636,578.

Report #4: Parks Projects: Leonard and Humphrey Park were both completed this quarter.

Report #4: Storm Water Projects: No Storm Water projects completed this quarter.

¼ Cent Parks/Storm water Summary: Detail that goes along with Parks side of the project. The blue highlights show the projects that need to be completed, the grey are the projects that have been completed.

Report #6: Parks:

Parks Director Paul Bloomberg presented the Parks Update.

Trail Amenities (Trail Markers): Nothing to report currently.
This amount of \$5,100 will be rolled over.

Trail Maintenance(ATV & Attachments): This project is completed.

Athletic Complex Improvements (Playground) \$45,000: The playground is in good structural condition. Just need to update pieces to the playground and add a new amenity. Maybe a sand digger or something fun.

Ewert Park Improvements (Landscaping): This project is complete.

Landreth Park Improvements (Playground) \$90,000: This project is complete. We were able to finish this playground in mid-April. This is our second inclusive playground in the City of Joplin. The cost of the playground was \$72,819.

McClelland Park Improvements: (Disc Golf & Landscaping: We are currently pouring the last of the tee pads. The tee signs have been delivered and we are waiting for the signpost to be delivered and those will be installed by September. Hoping this project will be done by end of October.

Humphrey Park Improvements: (Landscaping) This project is completed.

Leonard Park Improvements: (Landscaping) This project is completed.

Garvin Park Improvements(Landscaping): Mulch has been ordered. Awaiting shipment.

Tin Cup Trail (phase 1): The area along Phase 1 of the trail is mostly clear, however there are a few areas that need cleared and/or brush hogged before further work can be completed. This work is being coordinated with the street department. After the area has been cleared, Anderson Engineering will provide surveying and staking to determine exact locations of property lines. This work should be done by November of 2021.

Storm water Report:

Report 5: Dan Johnson reported that the Storm Water Crew time was primarily spent on mowing and detention maintenance as well as small minor system improvements, totals are as follows:

Stormwater Maintenance Spending: Personnel 46%, operations 24%, projects 83%, over all we are at 60%.

Major storm water project status:

Project Name:

Lone Elm and Murphy Blvd: This project is currently under design by the City's consultant Allgeier Martin and Associates. 90% plans completed. In Right-of-way phase. Utilities in the process of relocation. Replacement of undersized double box culvert with triple box culvert on Murphy boulevard. Road shoulder to be widened and curb and gutter infrastructure installed.

Ditch & Culvert Improvements: Connecticut between 32nd & 35th, as well as 35th & 37th have been integrated into the Connecticut widening project with the right-of-way acquisition underway and ongoing, and construction planned to start in 2022. Replacement of open ditch with an enclosed storm sewer system on the east side of Connecticut.

Canterbury Ditch: 3rd to 7th, this project is currently under design by the City's consultant, Olsson. 60% design plans anticipated by end of September 2021. Public meeting to be held end of September/early October at 60% plans. Project anticipated to be bid early winter.

4th & School: This project has been broken into two phases. Phase 1 is completed; Phase 2 is currently underway by City's contractor D&E Plumbing and Heating Inc. Culverts under 3rd, 4th, and 5th street in place. MNA Railroad to upgrade railroad crossing 3rd and 4th street with concrete panels on a separate project.

2nd & Oliver: Plans designed in house and are 90% complete. Currently in Right-of-Way phase with utility relocations to commence. Storm sewer improvements to alleviate nuisance flooding at the intersection of 3rd and Oliver.

Minor System Improvements:

Stormwater Management Masterplan Update: Conduct an update to the City's Stormwater Management Master Plan by Burns & McDonnell in 1998 and the supplemental masterplan by Allgeier Martin Associates in 2008. Work on Masterplan update by Olsson is substantially complete. GIS update has been completed and deliverable received.

On Call Tree Removal: On call tree removal service for the removal of trees deemed detrimental to city stormwater infrastructure (such as curb and gutter catch basins, etc.) Contract has been renewed for another year. Work continues on an on-call basis with the removal of several trees utilizing this contract.

Miscellaneous Minor System Improvements: A collection of small minor system improvement projects to be packaged together and bid out for construction. Improvements include flume and gutter crossing improvements at Sunnyvale, Gutter crossing improvement at 20th and Delaware, Ditch and culvert improvement at 23rd and Meadows, Bank stabilization at Ewert Park, and Bank Stabilization on Missouri Avenue. Project is substantially complete. Project contractor, B3 contractors, gathering close out documents.

Zora and Ozark/Miller Stormwater Improvements: In-house design of minor system stormwater improvements to alleviate nuisance flooding cause by sump on Ozark. Right-of-way acquisition in progress. Project underway utilizing the City's on call infrastructure contract.

10th & Chestnut Culvert Replacement: Project consists of replacement of approximately 226 linear feet of a failed RCB with a box of a familiar size. Plans also call for the replacement of 4 inlets connecting to the box along Chestnut as well as sidewalk and ADA ramp installation work. Construction underway by G&G Construction and project nearing completion. 10th street closure, for box culvert installation work, has been completed and 10th street reopened to vehicular traffic. This project is very near to completion.

10th & Main Ditch & Culvert Improvement/Replacement: Project consists of the replacement of a failing existing culvert on Main street between 10th & 12th street, as well as ADA ramp on the southwest corner of 10th and Main. Construction agreement with Southwest Missouri Traffic Management Inc passed by council on August 2nd meeting. Contracts and bonds to be executed. Construction anticipated to begin late September.

Report #7, 8, 9 & 10: Capital Improvement Sales Tax:

Financials: Report #7, Phase I: We still have one project on phase I, so actual project costs to date is \$69,321. No more revenue coming in.

Report #8: Capital Improvement Sales Tax Fund Phase I: Existing traffic signal upgrades that are still slated to finish.

Report #9: Capital Improvement Sales Tax Fund Phase II: We brought in almost \$4.7 million in sales tax collections. CARES Grant reimbursement of \$1,336 and a Participating Government Grant of \$276,726. This year we have spent just over \$3.8 million, paid to the TIF districts almost \$103,800. Remaining projects just over \$38.2 million.

Report#10: Capital Improvement II Projects: We have not completed any projects this quarter.

C.I.S.T II-(2015-2025) Project Status:

Completed Projects: Intersections of 32nd and Connecticut and 32nd and Indiana-MODOT projects, these are complete and open to traffic, as well as I-44 Overpass and two bridges (Jackson Ave and Zora bridge over Turkey Creek).

Main Street & Downtown Signal upgrade: New project to ultimately remove all existing copper wire interconnect circuits and replace with new fiber optic cable, connecting all downtown traffic signals. Project is in preliminary phase at this time, with future meetings being scheduled with Liberty Utilities and City personnel to develop plans for moving forward.

4th & Murphy Intersection/Signal Improvements: Project to review existing intersection design and traffic signals. Have entered into contract with Olsson to begin preliminary designs for new signals and possible intersection modifications. Survey has been completed, and 60% ROW plans are currently in development. Public meeting was held July 22.

Roadway - 32nd Street -Schifferdecker to Country Club Road: Improve from 2 lanes to 3 lanes. Met with Property owners for input on project. Met with Property owners for input on Conceptual Plan. Consultant Conceptual Design Phase Complete. Met with Property owners for input on Preliminary plans. Public open house meeting for input on Preliminary Plans. Tiger grant application 2016 not selected. Public meeting was held May 23, 2019. Additional Public Meeting was held on October 15, 2020. ROW acquisitions are continuing. Project bid opening held June 15. Emery Sapp and Sons submitted the lowest bids. Award of contract has been approved by City Council, and agreements are currently being executed. Pre-Construction Conference and Public Meeting are being scheduled at this time. Contractor is looking to start work in mid to late September.

Roadway- 32nd Street- Country Club to Central City Road: Improve from 2 lanes to 3 lanes. Met with Property owners for input on project. Met with Property owners for input on Conceptual Plan. Consultant Conceptual Design Phase Complete. Met with Property owners for input on Preliminary plans. Public open house meeting for input on Preliminary Plans. Public meeting was held on May 23, 2019 and additional meeting was held on October 15,2020. Tiger grant application 2016 not selected. Project bid opening held June 15. Emery Sapp and Sons submitted the lowest bid. Award of contract has been approved by the City Council, and agreements are currently being executed. Pre-Construction Conference and Public Meeting are being scheduled at this time. Contractor is looking to start work in mid to late September.

Neighborhood Transportation Improvement:

Pennsylvania railroad crossing met with MNA; City street crew has made temporary asphalt patch. City staff met with MNA representatives to discuss maintenance schedule. Repairs for 10th & Pennsylvania, along with multiple other crossings are scheduled for the spring and summer of 2021. Some crossing will receive additional upgrades in 2022. Repairs at 10th & Murphy Ave., and 10th & Picher have been completed. North crossing at 10th & Pennsylvania is currently being removed by MNA. City is awaiting agreement from MNA regarding repairs to 10th & Pennsylvania south crossing.

Intersection Improvements:

Connecticut & 32nd Street to I-44 Overpass: Project will improve from 2 lanes to 5 lanes. Met with property owners for input on project. Selection process for an Engineering Consultant complete. Project is in R/W phase and a second public meeting was held for public comment on the design. Final R/W plans have been received and are currently being reviewed by City staff. Work authorization for final design with Bartlett and West has been executed. Additional public meeting held on 2/23 in the Council Chambers. Appraisals have been completed, and ROW negotiations and easement acquisition is nearly complete. Utility relocations to start soon.

Connecticut Avenue from I-44 Overpass to 44th Street: Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood on the portion of the project south of Overpass. Project bid in March 2019 and was awarded to D&E Plumbing and Heating out of Nixa. Project is substantially complete and open to traffic. Minor punch list items are being completed and project closeout is underway.

44th St. from Range Line to Connecticut: Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood. Project bid in March 2019 and was awarded to D&E Plumbing out of Nixa. Project is substantially complete and open to traffic. Minor punch list items are being completed and project closeout is underway.

Rangeline to MO 249: Split in 3 phases. Met with Property owners for input on Project. Consultant completed Conceptual Design Phase. Met with Property owners on Conceptual Design. Consultant has completed Preliminary Design phase. Met with Property owners on Preliminary Plans. Work authorization with Olsson for design of "Phase 1" of the project has been executed, and design work is underway. Phase 1 consists of intersection of Zora and Duquesne. Have met with property owners at the intersection of Zora & Duquesne. Conceptual plan for roundabout layout has been approved. ROW plans for phase 1 work have been received and are currently under review. Agreement with Olsson for design of phases 2 and 3 has been executed, and preliminary conceptual design work is underway.

6th & Virginia: Parking Garage modifications: consultant selection tentatively set for 2021. Responses to RFQ for consultant design services have been received, and consultant has been selected. Scoping meeting with consultant is being scheduled at this time. Agreement consultant has been executed, and initial structural analysis has been completed. Additional structural analysis work will occur soon.

20th-Schifferdecker to Country Club Road: Right of Way. Consultant selection tentatively set for 2022.

20th-Schifferdecker to Country Club Road: 3 lanes. Consultant selection tentatively set for 2022. Plan to procure for survey services in 2021.

Review of Report #12: Public Safety Sales Tax:

Mrs. Haase started with Report 12: Our sales tax collections just over \$6.2. We spent \$171,000 on streetlights. We've spent just over \$2 million in the Police department, just over \$1.6 million in the Fire department, almost \$200,000 in the Public Safety training center. Paid out the TIF developer \$140,871, total expenditures just under \$4.2 million, with an ending fund balance as of the end of July just over \$11.8 million.

Report#13: The only items we have left on the capital side is the East side fire station which is included in the proposed budget for next year. The only other thing noted on the report are the firefighters that go along with that fire station. Once the station is built and staff is hired it will just become operational in nature.

Police & Fire: Police Department update #14 presented by Sloan Rowland.

As of August 16, 2021, The department has 10 total openings, with four of those openings being public safety tax officer positions. We currently have 1 applicant in the background process who is a POST certified candidate. We have since then offered him a position and he's accepted it, he will be starting shortly. That makes our total number of openings 9, rather than 10. That will be our first lateral transfer under the incentive program. Our next officer testing date will be scheduled in the next several weeks.

Total Authorized	110
Current Openings	9
Officers in Field Training	3
Officers in the JPD in-house	1
Trainees Fall Academy	7
Military Deployments	1
Light Duty Officers	4
Total shortage	25
Current Available Officers	85

Police Public Safety Tax capital purchases planned for this budget year are the following:

6 Replacement squad vehicles, including equipment. (equipment received, anticipate vehicles by October), 6 Replacement In-car video systems, (purchased and received), 6 Replacement Radar units (purchased and received), 5 Body cameras and accessories (purchased and received), 1 Mobile Drug screener (eliminates the need for field testing kits, eliminates officer exposure to dangerous substances) purchased and received, Digital Evidence Server (phase two of project to retain and manage audio/visual evidence) purchased and received, Upgrade of interview rooms recording system to digital (completed), 2 Computer work stations for investigators (in progress), K9 training cargo container (completed) Recent insurance amendment to replace 4 wrecked/inoperable patrol cars. Cars recently ordered.

Interim Fire Chief Mark Cannon – Report #16: presented the Fire Department update. Currently all our Public Safety Tax positions are full. We currently have two open positions with the potential for three retirements between now and January 2022. We are anticipating a retirement in September. The department will be planning a new hire academy in late January-early February of 2022, if not sooner, pending retirements or resignations. Station 7 will be discussed at the September 20 council meeting. A council bill will be introduced on first reading to approve the Paragon Architect Firm fee proposal and project schedule. The Fire and Engineering departments are currently drafting the bill and information sheet to be reviewed prior to the 9/20 council meeting. Paragon fee proposal includes a fixed fee of \$295,000.00 with supplemental services estimated at \$74,900.00. We will be meeting with Paragon prior to the council meeting to see if the supplemental services are necessary.

Pension Sales Tax: Balance sheet: ending fund balance of just over \$2.4 million. Income statement; sales tax collections for the month \$817,500. For the year just over \$6.2 million, we have contributed to the pension plan just over \$4.7 million. Paid the Gap cost for a transitioning employee at \$62,600. We paid the first allotment for the Lagers Buy Down of the fire rate of \$1 million, in 2022 we will Buy Down the police rate, probably about the same time in May or June.

Leslie wanted to mention the Parks/Stormwater renewal; it passed successfully. The new tax won't start until April 1st and we will not see those collections until about June.

Schedule next meeting of the oversight committee:

The next meeting of this committee will be held on Wednesday, November 17, 2021 at 3:30 p.m.

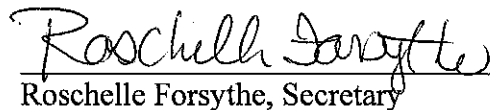
Adjournment:

Motion by Charles McGrew, second by Josh Bard to adjourn. Motion passed.

With there being no further business before the board meeting was adjourned at 4:32 p.m.



Lori Haun, Chairman



Roschelle Forsythe, Secretary